

SCHEDULE- FORENOON SESSION

- 0930 H - 1000 H - Pension/ PPO/ SPARSH (DPA)
- 1000 H - 1030 H - Pre-Retirement Activities/ Service Certificate/ Re- Employment (DOP)
- 1030 H - 1100 H - Govt Schemes/ Welfare Policies (DGR)
- 1100 H - 1115H - BREAK
- 1115 H - 1135 H - Welfare Schemes (KSB)
- 1135 H - 1200 H - Benevolent Schemes (DNPF)
- 1200 H - 1225 H - ECHS Benefits/ Procedures
- 1225 H - 1300 H - Release Medical Board { DMS(H)}
- 1300 H - 1430 H - LUNCH

SCHEDULE- AFTERNOON SESSION

- 1430 H - 1515 H- CV Writing/ Interview Planning (HIYAMEE)
- 1515 H - 1530 H- BREAK
- 1530 h - 1630 H - Corporate Job Opportunities (CISCO)
- 1630 H - 1700 H - Naval Regimental System (DESA)
- 1705 H - 1730 H- DISCUSSIONS

DPA

An aerial photograph showing four large ships, possibly naval vessels, sailing in a formation on a dark blue ocean. The ships are creating white wakes as they move. The perspective is from above, looking down the line of the ships.

PLANNED EXIT FORMALITIES

FOR
PENSIONARY BENEFITS

DIRECTORATE OF PAY & ALLOWANCES



PENSION DOCUMENTATION

- List of Retiring Officers is published by DOP
- SPARSH Application Forms to be filled by Retiring Officers available on DOP website in the NUD link -<http://dop.mil/SitePages/default.aspx>.

Not secure | dop.mil/SitePages/default.aspx

Directorate of Personnel

Home > Home

Best viewed on Mozilla Firefox with 1280 x 1024 resolution (for IE 11 or higher use compatibility mode)
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HAR KAAM DESH KE NAAM

Latest at DOP [LINK FOR NEW DOP WEBSITE](#)

Forms for pre-retirement formalities-2022

- [DSOP Fund](#)
- [Letter and format for retired officers I Card](#)
- [Undertaking](#)
- [RESERVE LIST](#)
- [No Demand Certificate](#)
- [Pre-Receipt for NGIF Benefits and Covering Letter](#)
- [PRDIF Application and Covering Letter](#)
- [CHECK OFF LIST PREMATURE RETIREMENT](#)
- [CHECK OFF LIST-RETIREMENT \(CMDE & ABOVE\)](#)
- [Navy Foundation Application](#)

SPARSH COMPLIANT NOMINATION FORMS

- [SPARSH APPLICATION FORM](#)
- [Nomination Form](#)

FAQs

Download Latest IE



HELP US TO HELP YOU

- **Timely receipt of documents**
- **Strict adherence to the timelines**
- **Delay in documents will delay generation of PPO.**



PROCEDURE FOR ISSUANCE OF PPO

- Forward SPARSH Application Forms for Pension, along with 02 passport photographs in uniform (royal blue background) and joint photographs with spouse in civil rigs (5.5X3.5 cm) with any background ***D-11 Months***

- Nomination Forms to DOP ***D-11 Months***

- Initial Release Medical ***D-12 to D-10 Months***

- Clearance of all outstanding dues by the Officer ***D-09 to D-04 Months***

- Timely Generation of PPO ***D-3 Months***

- ECHS ***D-45 Months***



SPARSH PROCESS

- Submission of documents by retiring Officer/ Sailor to DOP/ NAVPEN
- Submission of RMB/ RME to DGMS (N)
- Upload of Order Details by DOP
- Upload of Service Details by DOP
- Upload of Pay Details by NPO
- Upload of Medical/ Disability Details by DPA
- Audit by PCDA(N)/ IRLA
- PDV by the retiring Officer/ Sailor

STEPS INVOLVED FOR RETIRING OFFICERS INTO SPARSH

- Veterans receive Username and Password on registered mobile number and email id.
- Login to <https://sparsh.defencepension.gov.in> through the Login credentials received.
- Pensioners Data Verification (PDV) post audit – 07 days.
- Data Validation and Correction through SPARSH.
- SPARSH PPO sanction and credit of Pension.



RETIREMENT BENEFITS

- Retiring Pension
- Death-Cum-Retirement Gratuity
- Commutation
- Leave Encashment
- DSOP Fund Balance
- NGIF Survival Benefits



QUALIFYING SERVICE

- Full Commissioned service
- Full Pre-Commissioned service
- Minimum Qualifying Service 20 years

Period not Counted for Pension

- Service without Pay
- Period of Imprisonment
- Forfeiture of time



COMMUTATION

- Maximum 50% of Pension can be commuted
- Commuted Value - $50\% \text{ of Basic Pension} \times 12 \times \text{Pension commutation factor as per age on next Birthday.}$

(Chart available in the Booklet
“Navy for Life and Beyond”)

- On Re-Employment, DA commence and DR stops
- Commuted portion of Pension is restored automatically after 15 years



PENSION CALCULATION

- Reckonable Emoluments (RE) = Level of Pay in Pay matrix + GP+ MSP+ NPA (if any) last drawn
- Basic Pension = Reckonable Emoluments/ 2
- Residual Pension = Basic Pension – Commuted Value of Pension (CVP).
- **Pension = Residual Pension + DR on Basic Pension**

Note: Dearness Relief is payable on full Basic Pension



SAMPLE PENSION CALCULATION

- Pay in Pay Matrix - Rs 2,17,600
- MSP - Rs 15,500
- Total - Rs 2,33,100
- Pension - Rs 1,16,550
- Commutation - Rs 61,00,694
- Residual Pension - Rs 58,275 + DR on 1,16,550



BENEFITS OF COMMUTATION

- **Lump-sum amount in hand**
- **IT Exemption on commuted amount**
- **Restoration of full Pension for family/ NOK in case of unfortunate death of Pensioner prior completion of 15 years from the date of retirement**



RETIREMENT GRATUITY

- Retirement Gratuity - Min service of 05 Yrs
 $\frac{1}{4}$ Month's RE for each completed 06 months service, subject to max of ₹ 20 Lakh
- Terminal Gratuity - Min 5 years service
 (SSC Officers) 1/2 Month's RE for each six monthly period
 No Max limit on Terminal Gratuity

(* Reckonable Emoluments = Level of Pay in Pay matrix +MSP+ NPA+DA)



LEAVE ENCASHMENT

- Maximum 300 days
- GX to be raised by last unit based on Signal/Fax from NPO
- Level of Pay in Pay matrix + NPA + DA taken into account for calculation of LE
- Amount credited in bank by 7TH of the following month of retirement by NPO
- Leave encashed with LTC (Max 60 days) not deducted from 300 days



DSOP FUND

- Forward account closing Forms 04 months in advance to NPO
- Format of Form is also given in NO(Str)01/2005
- Interest on amount subscribed excess to Level of Pay in Pay matrix + MSP + NPA not paid
- Outstanding balance along with interest credited in bank by 7TH of the following month of retirement by NPO



PAYMENT OF RETIREMENT BENEFITS

- Pension, Gratuity & Commutation - Processing and disbursement of Pension through PCDA (P), Allahabad
- Pension Sanction by PCDA(P), Allahabad
- NGIF settlement - PDNPB through bank



TYPES OF FAMILY PENSION

- Ordinary Family Pension(OFP)
- Enhanced Ordinary Family Pension(EOFP)
- Special Family Pension(SFP)
- Liberalised Family Pension(LFP)



ORDINARY FAMILY PENSION

- **Admissibility** - When death not attributable to Service
- **Rate** - 30% of Reckonable Emolument last drawn



ENHANCED ORDINARY FAMILY PENSION

- **Admissibility** - When cause of death is not attributable to Service

- **In case of death in service** - 50% of Reckonable Emolument in last drawn for 10 years

- **In case of death after retirement** - 50% of Reckonable Emolument last drawn for 07 years after death or till 67 yrs of age of pensioner, whichever is earlier



SPECIAL FAMILY PENSION

- **Admissibility** - When cause of death is attributable to service
- **Rate** - 60% of Reckonable Emolument last drawn
- ❖ Not applicable post retirement unless ESM in receipt of DP and dies within 10 years due to same disability



LIBERALISED FAMILY PENSION

- **Admissibility** - When death occurs in war operations etc. and notified as Battle casualty or notified
- **Rate** - 100% of Reckonable Emolument last drawn



PERIODIC CERTIFICATES

- Life Certificate - Once in Nov every year
- Mentioned in the individual login
- Ways of submitting Life Certificate
 - Manual Life Certificate
 - Digital Life Certificate
 - Using Jeevan Pramaan Portal
 - Through e- Mitra



PERIODIC CERTIFICATES

- **Non-employment** - Once in first year for Capt and above if approval for employment not obtained

- **On Re-employment**
 - Pensioner to upload re-employed declaration on SPARSH

 - Approval of Service Request by PCDA (Pension), Allahabad

 - Pension Slip will reflect DR payment made and the same is to be used by NPO

 - Module presently under development by CGDA on SPARSH with EDC - 30 Apr 22

PROBLEM RESOLUTION MECHANISM

- Bank as Service Centres. 983 (PNB/ SBI).
- Bank Service Locator link available on <https://sparsh.defencepension.gov.in>.
- SPARSH Helplines/ Toll - Free Numbers.
18001805325, 05322421877, 05322421879,
0532242188.



CONTENTS OF PPO
PART I - PPO DETAILS

➤ **PPO Number**

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS (PENSIONS), ALLAHABAD	
PPO DETAILS	
PPO NUMBER	301202200023



CONTENTS OF PPO
PART II - SERVICE DETAILS

- Personal no.
- Name
- Rank last held
- Directorate
- Corps/ Branch
- Nature of Retirement
- Date of Commission
- Commutation Recommended
- Date of Retirement
- Non Qualifying Service
- Former Service
- Net Qualifying Service
- Disciplinary action pending
- Loading in age



CONTENTS OF PPO
PART II – SERVICE DETAILS

SERVICE DETAILS			
PERSONAL NUMBER		DATE OF COMMISSION	01-JAN-1988
RANK LAST HELD	COMMODORE	DATE OF RETIREMENT	31-MAR-2022
NAME	I	NON QUALIFYING SERVICE	00/00/00
DIRECTORATE		FORMER SERVICE	00/00/00
CORPS/BRANCH	EXECUTIVE	NET QUALIFYING SERVICE	34/03/00
NATURE OF RETIREMENT	SUPERANNUATION	DISCIPLINARY ACTION PENDING	NO
COMMUTATION RECOMMENDED	YES	LOADING IN AGE	0



CONTENTS OF PPO
PART III - PERSONAL DETAILS

- Date of Birth
- Aadhaar number
- Mobile number
- Commutation
- Address
- Nationality
- PAN
- Email ID



CONTENTS OF PPO
PART III – PERSONAL DETAILS

PERSONAL DETAILS			
DATE OF BIRTH	11-MAR-1966	NATIONALITY	INDIAN
AADHAAR NUMBER	XXXXXXX6801	PAN	XXXXXX921H
MOBILE NUMBER		E-MAIL ID	i@HOTMAIL.COM
COMMUTATION %	50		
ADDRESS		- 110017, SOUTH DELHI, DELHI, INDIA.	



CONTENTS OF PPO
PART IV - PAY DETAILS

- Pay Level
- Military Service Pay
- Last emoluments drawn
- Dearness allowance (for gratuity)%
- Pay in pay matrix
- Non practicing allowance
- Average pay - last ten months



CONTENTS OF PPO
PART IV- PAY DETAILS

PAY DETAILS			
PAY LEVEL	L13A	PAY IN PAY MATRIX	₹ 2,17,600
MILITARY SERVICE PAY	₹ 15,500	NON PRACTICING ALLOWANCE	0
LAST EMOLUMENTS DRAWN	₹ 2,33,100	AVG PAY LAST 10 MONTHS	₹ 2,32,470
DEARNESS ALLOWANCE (FOR GRATUITY)%	31.0		



CONTENTS OF PPO
PART V - DISABILITY DETAILS

- Disability Category
- Disability ID
- Permanent Composite Disability (%)
- Disability rounded to (%)



CONTENTS OF PPO
PART V -DISABILITY DETAILS

DISABILITY DETAILS					
DISABILITY CATEGORY	DISABILITY ID	ATR/AGR/NANA	FOR LIFE	PERCENTAGE	COMPENSATION PAID
B	I25.9 - CHRONIC ISCHAEMIC HEART DISEASE, UNSPECIFIED	AGR	YES	30	NO
B	I10.0 - ESSENTIAL (PRIMARY) HYPERTENSION	AGR	YES	30	NO
PERMANENT COMPOSITE DISABILITY (%)	50.0				
ROUNDED TO (%)	75.0				



CONTENTS OF PPO
PART VI - SPOUSE DETAILS

- Name
- Date of Birth
- Aadhaar number
- Mobile number
- Marital status
- Nationality
- PAN
- Email id



CONTENTS OF PPO
PART VI -SPOUSE DETAILS

SPOUSE DETAILS			
NAME		MARITAL STATUS	MARRIED
DATE OF BIRTH	05-JUN-1972	NATIONALITY	INDIAN
AADHAAR NUMBER	XXXXXXX7683	PAN	XXXXXX386M
MOBILE NUMBER		E-MAIL ID	1@HOTMAIL.COM



CONTENTS OF PPO
PART VII - FAMILY DETAILS

- Name of dependent
- Relation
- Marital status
- Date of Birth
- Physically handicapped
- Mentally challenged



CONTENTS OF PPO
PART VII – FAMILY DETAILS

FAMILY DETAILS					
NAME OF DEPENDENT	RELATION	MARITAL STATUS	DATE OF BIRTH	PHYSICALLY HANDICAPPED	MENTALLY CHALLENGED
	DAUGHTER	UNMARRIED	06-JAN-1997	N	N
	SON	UNMARRIED	04-MAY-2000	N	N



CONTENTS OF PPO
PART VIII - CURRENT BENEFICIARY DETAILS

- Pensioner name
- Bank name
- Bank address
- IFSC code
- Account no
- Type of Pension



CONTENTS OF PPO
PART VIII – CURRENT BENEFICIARY ENTITLEMENTS

CURRENT BENEFICIARY DETAILS			
PENSIONER NAME			
BANK NAME	HDFC BANK	IFSC CODE	HDFC0000085
BANK ADDRESS	MUMBAI - COLABA	ACCOUNT NUMBER	00851150025511



CONTENTS OF PPO
PART IX - CURRENT PENSIONARY DETAILS

➤ **Type of Pension**

CURRENT PENSIONARY ENTITLEMENTS	
TYPE OF PENSION	RETIRING PENSION
.....



CONTENTS OF PPO
PART X - LUMP SUM ENTITLEMENTS

➤ **Payables**

- **Retirement Gratuity**
- **Capitalized value of Pension**

➤ **Deductions**

- **ECHS**
- **Withheld Amount**



CONTENTS OF PPO
PART X – LUMP SUM ENTITLEMENTS

LUMPSUM ENTITLEMENTS			
PAYABLES		DEDUCTIONS	
RETIREMENT GRATUITY	₹ 20,00,000 ECHS		₹ 1,20,000
CAPITALIZED VALUE OF PENSION	₹ 59,52,442 WITHHELD AMOUNT		₹ 1,000
TOTAL: ₹ 79,52,442		TOTAL: ₹ 1,21,000	
NET LUMPSUM AMOUNT PAYABLE: ₹ 78,31,442 (SEVENTY EIGHT LAKH THIRTY ONE THOUSAND FOUR HUNDRED FORTY TWO RUPEES ONLY)			



CONTENTS OF PPO
PART XI - RECURRING PAYMENTS

➤ **Element Payable**

- **Retiring Pension**
- **Disability Element**
- **Commuted retiring Pension**
- **Period of grant**



CONTENTS OF PPO
PART XI – RECURRING PAYMENTS

RECURRING PAYMENTS		
	ELEMENT PAYABLE	PERIOD OF GRANT
RETIRING PENSION	₹ 1,16,550 (ONE LAKH SIXTEEN THOUSAND FIVE HUNDRED FIFTY RUPEES ONLY)	WITH EFFECT FROM 01-APR-2022 FOR LIFE
COMMUTED RETIRING PENSION	₹ 58,275 (FIFTY EIGHT THOUSAND TWO HUNDRED SEVENTY FIVE RUPEES ONLY)	
RESIDUAL RETIRING PENSION	₹ 58,275 (FIFTY EIGHT THOUSAND TWO HUNDRED SEVENTY FIVE RUPEES ONLY)	



CONTENTS OF PPO

PART XII – CAPITALIZED VALUE OF PENSION DETAILS

- Commutation
- Commutation amount
- Absolute date of Commutation

CAPITALISED VALUE OF PENSION DETAILS		
COMMUTATION (%)	COMMUTATION AMOUNT	ABSOLUTE DATE OF COMMUTATION
50	₹59,52,442	01-APR-2022
Note: FMA has not been sanctioned as per option exercised.		
Note: This document is for record of pensioner only and does not serve as authority for payment at any Pension Disbursing Agency. Payment of pension will be done centrally by SPARSH.		
It is a computer generated document generated on 14 Feb 2022 18:00:03. No signature is required		

ACTION TO BE TAKEN UPON DEATH OF PENSIONER

- Login to <https://sparsh.defencepension.gov.in>.
- Click on the '***Services***' Tab and then on '***For Family***' Tab.
- Now under the '***Family Tab***', click on '***Report Death***'.
- Click on ***Death/ Missing/ Conviction/ Initiate Family Pension***.
- Upload the ***Death Certificate of the Pensioner*** and necessary credentials in the fields.
- ***Validation and approval*** of the fields by ***PCDA(P), Allahabad***.
- Login credentials will be on the ***registered mobile number of the NoK***.
- ***Identification and verify Bank Details for remittance of Family Pension*** .



COMMON PROBLEMS FACED BY PENSIONERS

- Wrong name of self. Must be corrected prior leaving Service
- Wrong name or wrong date of birth of Spouse
- Wrong name or date of birth of children
- Mention of Gallantry awards
- Not having joint account with wife
- Nomination details not included in bank account.
- Correct Bank IFSC to be provided



FINANCIAL BENEFITS TO SSC OFFICERS ON RETIREMENT

- **Terminal Gratuity** - One month's pay for each year of service rendered
- **Leave Encashment** - Accumulation of unavailed annual leave in a calendar year is permitted for encashment upto a maximum of 300 days subject to the condition not exceeding more than 30 days of leave. Formula. = Level of Pay in Pay matrix +DA/30 X No. of Days
- **Disability Pension** - If disability on discharge (RMB) is considered as attributable/aggravated due to service and assessed 20% or more, Disability Pension (comprising of Disability Element and Service Element) is granted



FINANCIAL BENEFITS TO SSC OFFICERS ON RETIREMENT

- DSOP - Total amount accumulated as provident fund
- Family Pension - No family pension is granted in case of normal discharge. However, if death of SSC officer occurs while performing official duty and is held attributable to service then special family pension/Liberalised family pension depending upon circumstances of casualty is granted

THANK YOU
WISH YOU A HAPPY RETIRED LIFE

DOP



RETIREMENT FORMALITIES





Scope



References

Reserve Liability

Re-employment

Pre-retirement formalities

Pension Formalities with FAQs

Key initiatives

POCs



References



Subject	References
Security of Information	Regs 3403 Regs Navy Part-I (Non Statutory)
Identity Card	CNO 03/12
DSOP & DLIS	NO (Str) 01/05
Pension, Gratuity	NI 2/S/70, NO (Spl) 04/15
Leave Regulations	NO (Spl) 02/18 and Gol letter B/33931/AG/ PS-2(b) /1908/D(AG) dated 12 Apr 10
Leave Encashment	NO (Spl) 02/18 and Gol letter B/33931/AG/ PS-2(b) /1908/D(AG) dated 12 Apr 10 and DPA letter no. PA/Coord/2901 dated 17 Mar 21
NGIF	IHQ MoD(N)/ DNPF letter BA/GIS/215 dated 11 May 20
Execution of wills/ nomination	NO 12/ 2016
Permission for Civil employment	NO 07/ 2012
Photographs	IHQ MoD(N) policy letter RS/2501/OPF/ 2021 dated 06 Oct 21
No Demand Certificate	Paragraph 79, Financial Regulations and NO 65/75
SPARSH Compliant NOK forms	IHQ MoD(N)/ DOP letter RS/ 2501/ SPARSH/ OPF dated 16 Jul 21
Timelines for initiation of RME/RMB	DGMS(N) letter MH/0812/Policy dated 18 Oct 21 DGMS (N) Note no. MH/0812/MedII dated 20 Jan 22
Felicitation of officers	DESA Policy letter CPS/0009 dated 24 Feb 21



Reserve Liability



Cdr & below liable to be recalled upto 55 years

Proceeding Abroad (other than Ty purpose) requires
Permission

Not Applicable to Officers (Capt & above) Superannuating

For SSC officers – 5 years including period of extension

Authority - Regulation 204 of Regs Navy Part III (Statutory)



Re-employment



QRs:-

- *Service requirement / Availability of vacancies*
- *No adverse remarks in last three CRs*
- *Recommendations for RE*
- *War / Peer assessment not below E/F*
- *DV clearance*
- *Medical Category not below S2A2*

NOC for civil employment can be sought

Minimum three month notice for PR



Pre-retirement Formalities





Release Medicals



Officers in S1A1 – Five copies of Form AFMSF-18 to AMA

Officers in LMC – Five copies of AFMSF-16 to AMA

**RME & RMB to DGMS (N) by D-7 & D-9 months
respectively**

RME/ RMB to be approved by DGMS(N) by D-6 months

SPARSH application only after approval of RME/ RMB

**Authority – DGMS(N) letter MH/0812/Policy dated 18 Oct 21 &
DGMS (N) Note MH/0812/Med II dated 20 Jan22**



Pre-retirement Activities- Timelines



Subject	Timeline	Remarks
Service Certificate	D-9	Two passport size photo in uniform (Royal Blue background) Two joint family photograph (Spouse & children) {size -5.5 cm x 3.5 cm} to be forwarded to DOP/ OPF
Clearance of outstanding dues and forwarding of No Dues Certificate	D-9 to D-4	No Dues Certificate to be forwarded to NPO, NAVPEN & DOP/ OA&R
Submission of SPARSH compliant nomination form (for PC officers & SSC officers sanctioned with disability pension)	D-6	DOP/ OPF to upload on SPARSH . PCDA (N) to forward user ID & password on Registered mobile no for Personal Data verification (PDV) prior issue of PPO. PDV to be completed within 10 days .



Pre-retirement Activities- Timelines



TIMELINES / CHECKLIST ON RETIREMENT		
Subject	Timeline	Remarks
Return of I-card	D-5	<p>PC officers and SSC officers granted with disability pension are eligible to apply for retired officers Identity card <i>iaw</i> CNO 03/ 2012.</p> <p>Applications to be forwarded to <u>NPMs (for ENC, SNC, ANC)</u>/ <u>INS Kunjali (for WNC)</u>/ <u>INS India (for Delhi)</u></p> <p>Other SSC officers have to apply for Ex-servicemen Identity card to respective Zilla Sainik Boards, to which the officer is affiliated to.</p>
Leave Encashment	D-6	Issue GXs regularising all leave
	D-3	NPO to issue signal/ fax intimating leave accumulation.
	D-2	Unit to ensure GX on (i) Consolidated leave accumulation (ii) Placement on Retirement list



Pre-retirement Activities- Timelines



Subject	Timeline	Remarks
DSOP	D-4	DSOP form (in triplicate) to reach NPO
ECHS	D-3	Apply on ECHS website Verification by DOP after PPO issued
NGIF	D-3	Approach NGIF along with (i) Pre-receipt for payment of NGIF benefit (ii) PRDIES (iii) Pre-receipt for silver salver } Only for PC (iv) Cancelled cheque
SOUVENIR	D-3	(i) Units to initiate actions as per Para 4 (a) of DESA Policy letter CPS/ 0009 dated 24 Feb 21 (ii) Forward documents to Command HQs. For Delhi units, fwd to DNPF

All relevant forms are uploaded on DOP website



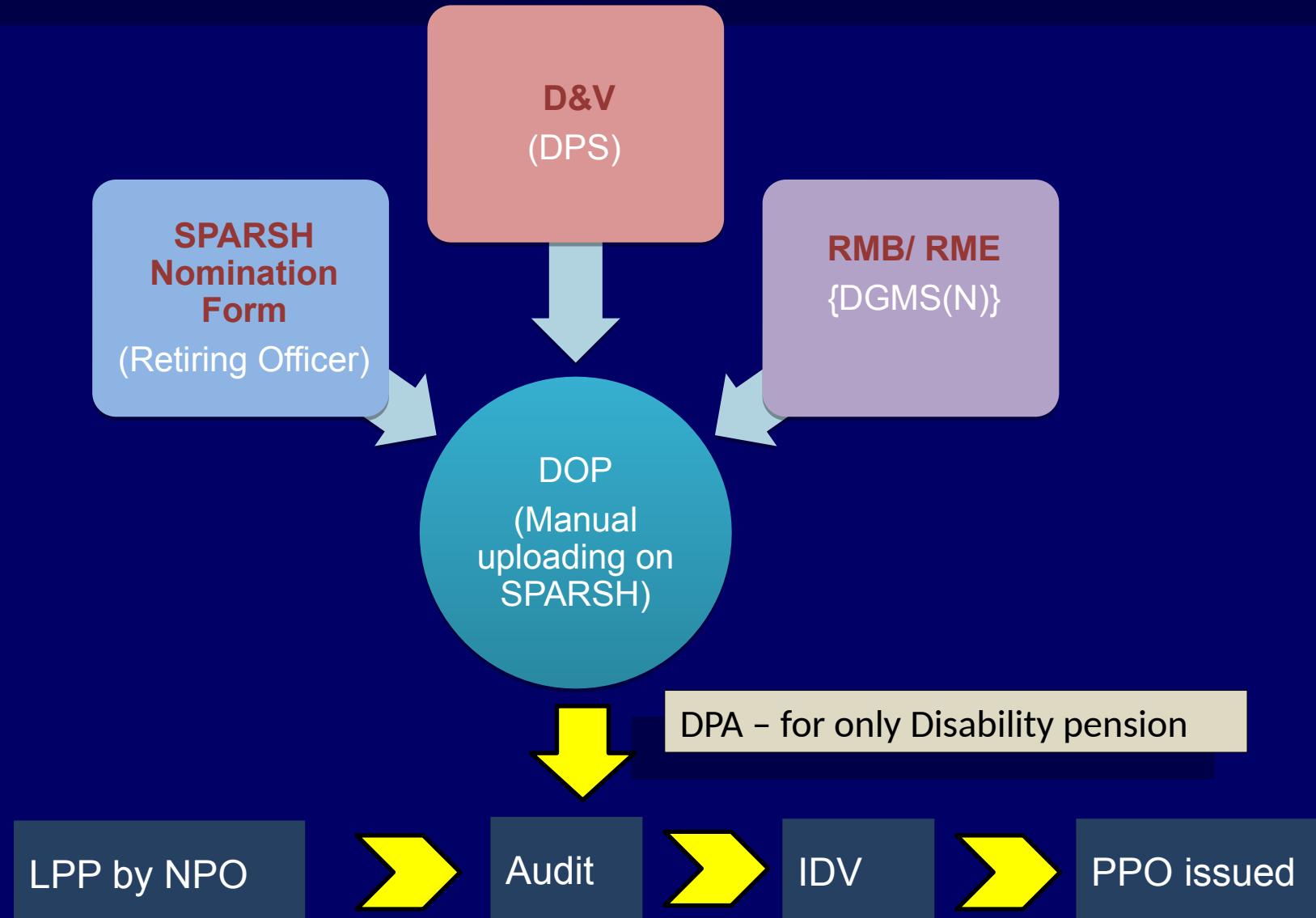
Pre-retirement Activities- SSC only



Subject	Timeline	Remarks
Terminal Gratuity	D-2	<p>Process involves a finite time of 3-4 months post retirement due to involvement of two audit procedures {one at IRLA and the other is 'test audit' at Dept of Audit, PCDA (N)}.</p> <p>Submit contingent bill (in duplicate) and 'placed on release' Gx to NPO by D-2 months</p>
Disability Pension	D-2	<p>Eligibility. SSC officers whose disability pension has been approved by the Competent Authority with concurrence of PIFA</p> <p>On approval of RMB and disability being attributable to service, DPA processes the officer's case for sanction of disability pension with concurrence of PIFA(N).</p> <p>On accord of sanction, the SSC officer is required to submit additional details required for SPARSH to DOP by FAM. The SSC officer's application will be initiated by DOP and processed on SPARSH for issue of PPO and payment of disability pension by PCDA, Allahabad.</p>



Pension Formalities – SPARSH

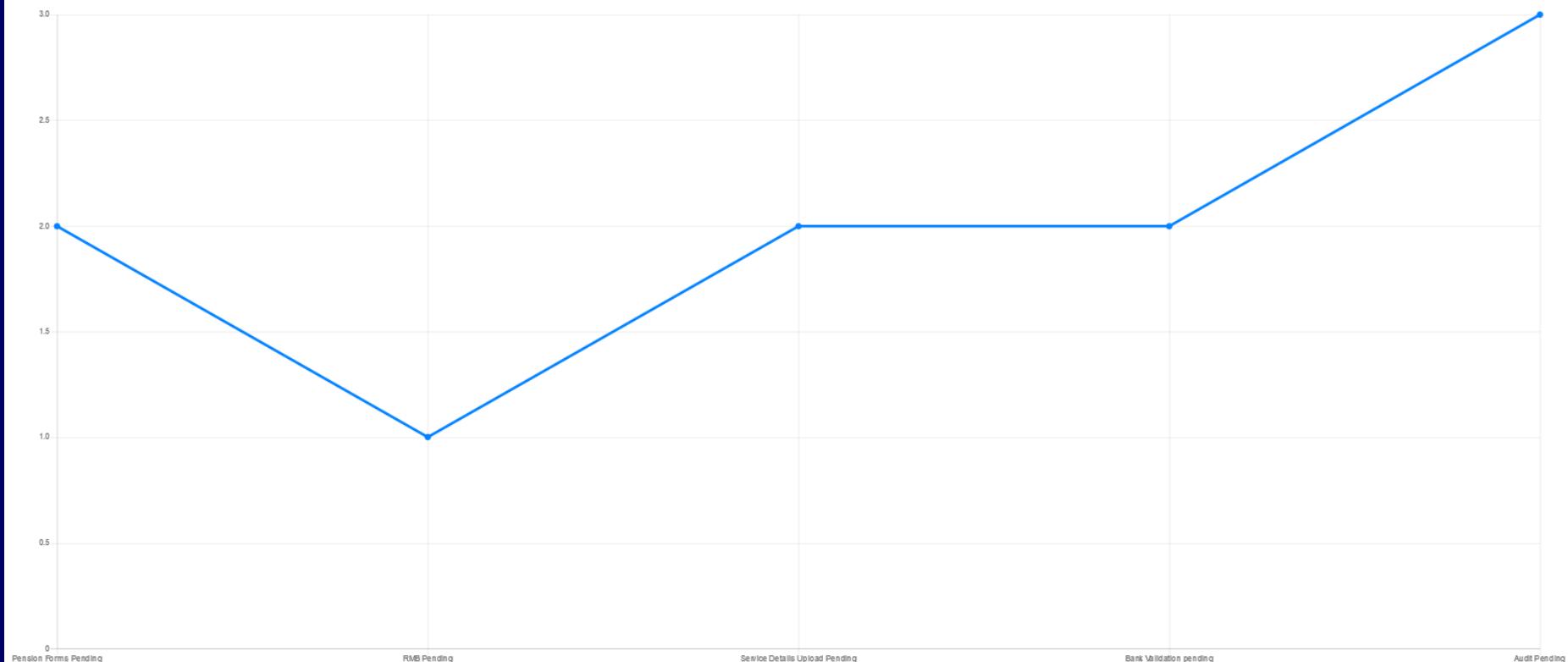




SPARSH Monitoring



SPARSH



November 2022

(Total Officers: 09, PPO Issued: 00, PPO Pending: 09)

Ser	PNo	Name & Rank	Phone Number	Unit	Pension Form	RMB	Pay Details	Bank Validation	Audit	Audit Request	PDV	PDV Request	PPO	Remarks
01	41300N	Cmde MANI PURI	9971004793	DCCM										
02	41620R	Capt(TS) PC MUPPALA	9422468719	RAQAS (ARK)										
03	03277Y	Capt(TS) RS PATIL	8106371941	SSB(12) BANGALOR										
04	03402F	Capt(TS) SUMIT MUKHERJEE	7032813681	AOB PROJ										
05	03421Z	Capt(TS) MS RAHMAN	9963082299	EMBARK (KOL)										



FAQs- SPARSH



<u>Ser</u>	<u>Questions</u>	<u>Solution</u>
1	How much amount of pension can be commuted?	Commutation can be applied for 50% (max) from the total pension.
2	What is date of commutation and what all documents are required for commutation?	Date of commutation is date on which application was forwarded to NAVPEN for commutation. Copy of commutation application is to be attached separately with SPARSH compliant form.
3	What all documents are required for cases in which dependent is mentally/physically challenged/ disabled?	Disability/ Challenged certificate to be attached with SPARSH compliant form.



FAQs- SPARSH



<u>Ser</u>	<u>Questions</u>	<u>Solution</u>
4	Do I need to send copy of Aadhar card or PAN card alongwith the form ?	No. Only PAN and Aadhar numbers are required for officer and family. In case, same is not available for any dependent, the field can be left blank.
5	What is the process of SPARSH application and how will I get to know the status of my application?	Family and service particulars are uploaded on SPARSH by DOP. NPO feeds in pay details on the application. Thereafter, the application is sent for Audit to PCDA. Post approval from audit, user gets notified via SMS and email for logging on SPARSH with credentials and to verify his/ her data online.



FAQs- SPARSH



<u>Ser</u>	<u>Questions</u>	<u>Solution</u>
6.	I have checked my details in personal data verification (PDV stage) and they are incorrect. How can I get them corrected?	Officer can correct details on his own and return the case file to DOP through SPARSH application for verification by DOP.
7	I have verified my data but I wish to change my details such as commutation/ tax option?	All details are to be properly checked at personal data verification (PDV) stage. In case, ePPO has been issued with incorrect details, intimation is to be given to DOP following which, a corrigendum will be issued.
8	When should the SPARSH compliant forms be forwarded to DOP?	By D- 6 month



FAQs- SPARSH



Ser	Questions	Solution
9	Which gallantry awards are required to be mentioned in SPARSH compliant forms?	<p>Awards which have monetary benefit are to be mentioned towards calculation of pension benefits. They are as follows:-</p> <ul style="list-style-type: none">(a) Param Vir Chakra(b) Maha Vir Chakra(c) Vir Chakra(d) Ashok Chakra(e) Kirti Chakra(f) Shaurya Chakra(g) Nav Sena Medal For Gallantry
10	What are the mandatory documents for processing SPARSH application	<ul style="list-style-type: none">(a) SPARSH Compliant Nomination Forms (Available at DOP Website)(b) Commutation application(c) RMB approval from DGMS



Key Initiatives by DOP



Detailed retirement letters with check off list

Weeding out of duplicate/ excess forms

Streamlining of SPARSH and determining a roadmap

Reminder SMS/ in-person calls to remind pending actions

SOP established for officers not on NUD

Proactive response to Queries



Point of Contacts



UNIT	FAX	LANDLINE	NIC MAIL
DOP	011- 23793063	011-23014346	dop-navy@nic.in
DPA	011-21410549	011-21410549	dpa-navy@nic.in
DPS	011-23010869	011-21411428	dps-navy@nic.in
DESA	011-24121068	011-21610009	desa-navy@nic.in
DGMS(N)	011-21411716	011-23014418	dgms-navy@nic.in
NPO(MBI)	022-22751168	022-22661665	wncnavpay@navpay.gov.in
NAV PEN	022-25075653	022-25075455	navpen-navy@nic.in
ECHS	011-24676168	011-24676168	echsdelhi@navy.gov.in
DOP/OAR-1	011- 23793063	011-23792378	ddop.oar1@navy.gov.in

PEOPLE FIRST



DGR



DIRECTORATE GENERAL RESETTLEMENT

“RESETTLEMENT OPPORTUNITIES”





PREVIEW



PART I – ORG, ROLE & CHARTER

PART II – SKILL ENABLING/ ENHANCEMENT

PART III – SECOND CAREER OPTIONS

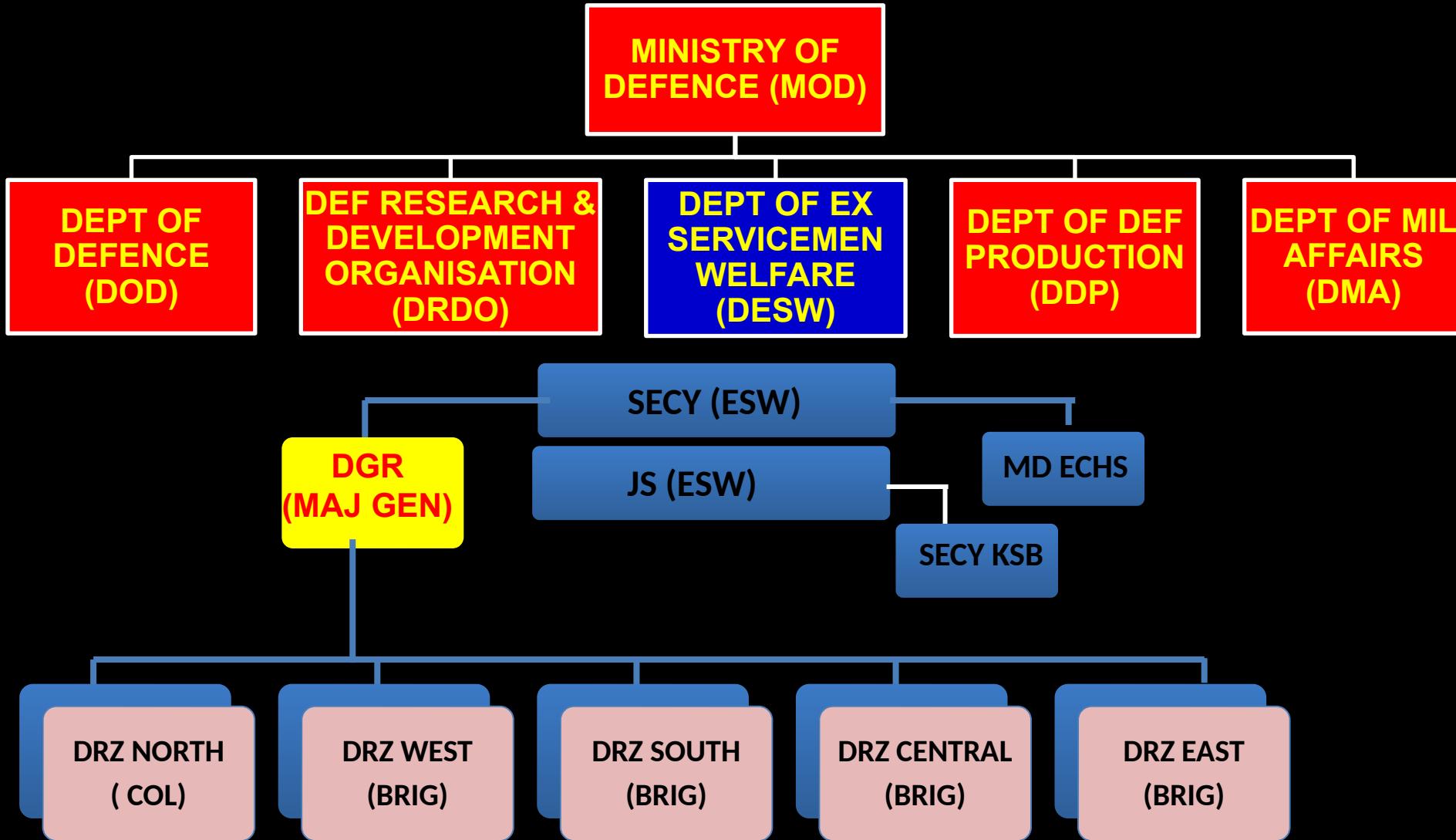


PART I – ORG, ROLE & CHARTER





ORG





ROLE : DGR



ROLE

**EMPOWER RETIRING/ RETIRED SERVICE PERSONNEL WITH
ADDITIONAL SKILLS THROUGH TRAINING COURSES & ASSIST
THEM IN CHOOSING A SECOND CAREER THROUGH EMPLOYMENT/
SELF EMPLOYMENT**

TRAINING

- RESETTLEMENT TRAINING (COURSES)
- SKILL DEVP
- PERS ENHANCEMENT
- RE - ORIENTATION

GOVT SCHEMES

- SECURITY
- COAL
- CLASS V VEH ALLOCATION

DGR SCHEMES

- MOTHER DAIRY / SAFAL/ AMUL
- COCO / RETAIL OUTLETS - IGL/ MNGL
- JOB SEMINARS
- PLACEMENT ASSISTANCE
- COCO OUTLETS - OPA



CHARTER OF DUTIES : DGR



- **RESETTLEMENT TRAINING.**
- **IMPLEMENT POLICIES/ SCHEMES FOR EMPLOYMENT/ SELF-EMPLOYMENT AS SECOND CAREER.**
- **INTERACT WITH CORPORATE/ PRIVATE SECT.**
- **DISSEMINATE INFO IN RESPECT OF WELFARE & RESETTLEMENT MATTERS THROUGH PRINT / ELECTRONIC MEDIA & WEBSITE.**
- **MONITOR IMPLEMENTATION OF RESETTLEMENT/ REHABILITATION AND WELFARE SCHEMES BY VARIOUS AGENCIES INCLUDING RESERVATION POLICY OF CENTRAL/ STATE GOVT.**
- **FORWARD PANEL OF NAMES FOR EMPLOYMENT OPPORTUNITIES TO GOI DEPTs, ORGs AND PRIVATE SECT.**
- **ORGANIZE JOB SEMINARS ON PAN INDIA BASIS IN COLLABORATION WITH CII/ FICCI AND THE THREE SERVICES.**



पुनर्वास महानिदेशालय

Directorate General Resettlement

Department of Ex-Servicemen Welfare (Ministry of Defence)



आजादी का अमृत महोत्सव मनाना है
पूर्वसैनिकों को आत्मनिर्भर बनाना है



VISITING HOURS Mon - Fri: 1400h to 1630h
Wed: 1000h to 1600h



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Amrit Mahotsav @AmritMahotsav

क्या आप जानते हैं?

अब आप तिरंगा 24 घंटे फहरा सकते हैं। तो आइए इस बार 13 से 15 अगस्त घर पर तिरंगा लाएं, 24 घंटे गार्ड से फहराएं और आजादी का अमृत महोत्सव मनाएं! #AmritMahotsav
#MainBharatHoon #HargharTiranga
#MomentsWithTiranga



Meeting between DG(R) and Reliance Global Corporate Security officials to discuss employment opportunities for ESM

WHAT'S NEW

- Job Opportunities for Ex-Servicemen: Visit 'National Career Service', an employment platform operated by the Government Of India . Check the box "Jobs for Ex-Servicemen" in the Search area for Jobs in which Ex-servicemen are preferred. Click <https://www.ncs.gov.in/>
- UPDATE ON RICM, CHANDIGARH
- UPDATE ON BUSINESS MANAGEMENT COURSE AT IIM TRICHI



Contact Us

Office Address

Directorate General Resettlement
West Block-IV, Rama Krishna Puram,
New Delhi - 110066



011-26100266



@dgrindia



www.dgrindia.gov.in



REGISTRATION

(www.dgrindia.gov.in)



ESM CAN NOW APPLY BY EMAIL, SCANNED COPY OF APPLICATION AND DOCUMENTS TO REGNDGR@DESW.GOV.IN

REGN WILL BE PROCESSED WITHIN 2-4 WORKING DAYS & IF ANY DOCUMENT IS DEFICIENT, SAME CAN BE SUBMITTED WITHIN 07 DAYS OF APPLYING

**DETAILED INFORMATION IS AVAILABLE ON DGR WEBSITE
(www.dgrindia.gov.in)**



REGISTRATION



पुनर्वास महानिदेशालय

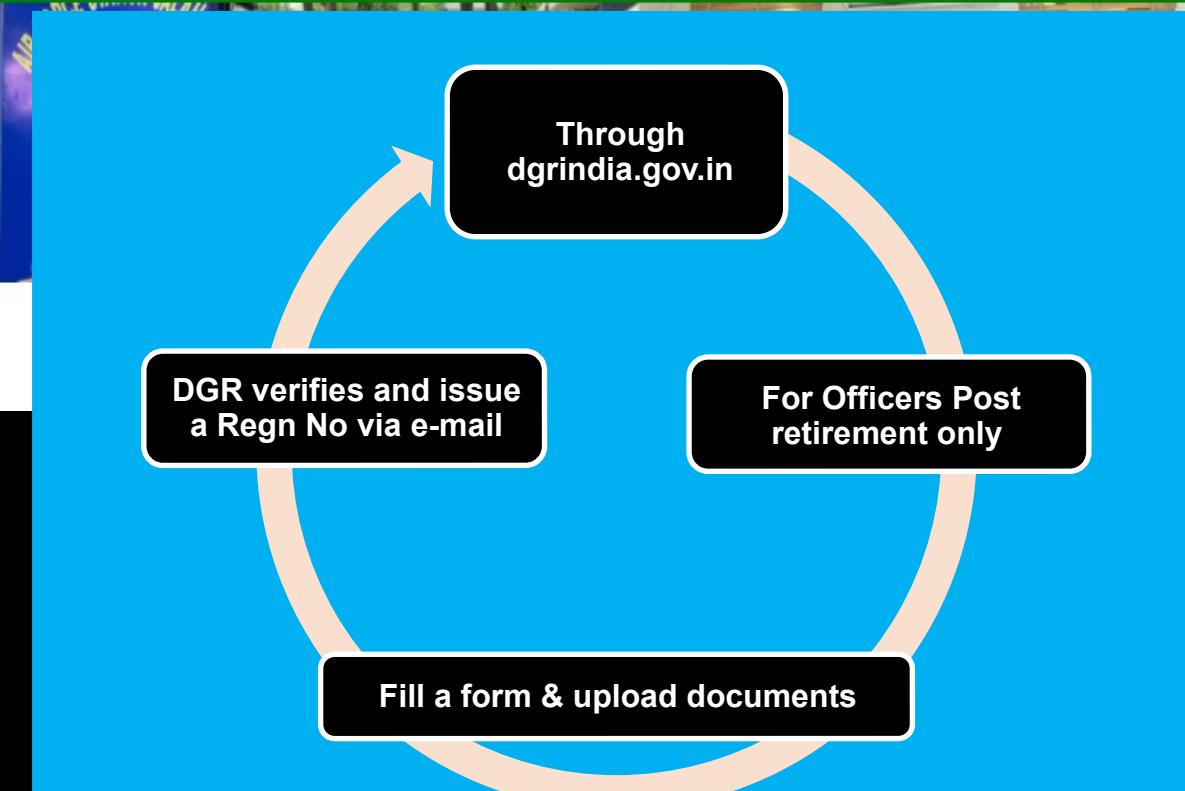
Directorate General Resettlement Department of Ex-Servicemen Welfare (Ministry of Defence)

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'Dawai Bhi, Kadai Bhi' - Soldiers resolve to fight against COVID



VISITING HOURS
Mon - Fri: 1400h to 1600h
Wed: 1000h to 1500h

[Login](#)[Register as New User](#)[Status of ESM Registered Officers](#)[Online Registration Process](#)



PART II – SKILL ENABLING/ ENHANCEMENT





TRAINING



OFFICERS

RESETTLEMENT TRG COURSES AVAILABLE FOR OFFICERS IN SERVICE AS WELL AS AFTER RETIREMENT (THREE YRS).

24 WEEKS MGT COURSE(IN LAST YR OF SERVICE), ALL OTHER COURSES (IN LAST TWO YRS OF SERVICE).

RETD OFFRS TO APPLY THROUGH ZSB/ RSB.

JCO /OR EQUIVALENT

APPROXIMATELY 200 COURSES RUN EACH YEAR.



TRAINING COURSES



**ALL THE TRAINING COURSES & INSTITUTES ALIGNED TO
NATIONAL SKILL QUALIFICATION FRAMEWORK (NSQF) AS PER
GOVT GAZETTE**

**LIST OF COURSES FOR OFFICERS FOR THE YR 2022-23 IS
AVAILABLE ON DGR WEBSITE**



TRAINING COURSES



पुनर्वास महानिदेशालय
Directorate General Resettlement
Department of Ex-Servicemen Welfare (Ministry of Defence)

75
आजादी का अमृत महोत्सव मनाना है
पूर्वसैनिकों को आत्मनिर्भर बनाना है

150
YEARS OF CELEBRATING THE PRAIRIES
सप्त
भारत
एक सप्त भारत की योगी

VISITING HOURS Mon - Fri: 1400h to 1630h
Wed: 1000h to 1600h

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Amrit Mahotsav @AmritMahotsav क्या आप जानते हैं? अब आप तिरंगा 24 घंटे फहरा सकते हैं तो आइए स बार 13 से 15 अगस्त घर पर तिरंगा लाएं, 24 घंटे गर्व से फहराएं और आजादी का अमृत महोत्सव मनाएं#AmritMahotsav #MainBharatHoon #HarGharTiranga #MomentsWithTiranga

Bulletin
Scheme to enable registered persons or entities to avail social security & several other benefits. Details of scheme & registration may be obtained from the following links: <https://eshram.gov.in/> <https://eudyam.com/>

- SURAKSHA AMRIT SAHKAR" -SCHEME OF NCDC FOR FINANCIAL ASSISTANCE TO COOPERATIVES OF FORMER PERSONNEL OF ARMED FORCES/MILITARY,PARA-MILITARY AND POLICE (CENTRAL & STATE) ORGANIZATIONS-REG.
- CLARIFICATION REGARDING ESM STATUS TO SHORT SERVICE COMMISSIONED OFFICERS (SSCO)

WHAT'S NEW
Job Opportunities for Ex-Servicemen: Visit 'National Career Service', an employment platform operated by the Government Of India . Check the box "Jobs for Ex-Servicemen" in the Search area for Jobs in which Ex-servicemen are preferred. Click <https://www.ncs.gov.in/>

- UPDATE ON RICM, CHANDIGARH
- UPDATE ON BUSINESS MANAGEMENT COURSE AT IIM TRICHI

RESULT OF THE INTERVIEW CONDUCTED FOR OPERATORSHIP OF ICL / CNS COCO RETAIL OUTLET ON 22 MARCH 2022

<https://dgrindia.gov.in/#>

35°C Partly sunny

Windows 10 Taskbar icons: File Explorer, Search, Task View, File Manager, Edge, Microsoft Store, Mail, Firefox, NCDC, IndianOil, Power Options.

Top right: ENG IN, Battery, 15:00, 12-08-2022, 8



TRAINING COURSES



पुनर्वास प्रशिक्षण के पाठ्यक्रम के लिए आवेदन पत्र
क्र. सं. _____

APPLICATION FOR RESETTLEMENT TRAINING COURSE SERIAL NO. _____

आवेदन पत्र (पाठ्यक्रम का नाम) _____

Application for (Course Nomenclature) _____

स्थान जहां प्रशिक्षण होना है (संस्थान(नों) का नाम) _____

To be held at (Name of Institute(s)) _____

कब से _____ कब तक _____

From _____ To _____

1. सेवा सं. _____ रैंक _____ नाम _____

Service No _____ Rank _____ Name _____

2. थल सेना/ वायु सेना/ नौसेना (चयन (/) रें) _____ यूनिट/फोर्मेशन/शाखा _____

Army/Air Force/Navy (Tick (/)) _____ Unit/Fmn/Branch _____

3. शैक्षणिक योग्यता: _____ जन्म तिथि _____

Educational Qualification: _____ Date of Birth _____

4. कमीशन की तिथि _____ कमीशन का प्रकार _____ शाखा _____

Date of Commission.....Type of Commission.....Arm/Branch

5. पूर्ण सेवोप्रांत सेवानिवृत्ति की तिथि (केवल पूर्ण सेवोप्रांत/सेवानिवृत्त अफसरों के लिए) _____

Date of Superannuation (for superannuating officers only).....

6. सेवामुक्ति की तिथि/पीएमआर (एमएस शाखा द्वारा अनुमोदित) _____

Date of Release/PMR (As approved by MS Branch).....

7. अफसर का आधार नं. _____ Officer Aadhar No.-----

8. केवल एसएससी अफसरों के लिए

For SSC Officers only

(क) क्या आपने पीसी का चयन किया है?

हां/नहीं



TRAINING COURSES CONDUCTED 2015-2022

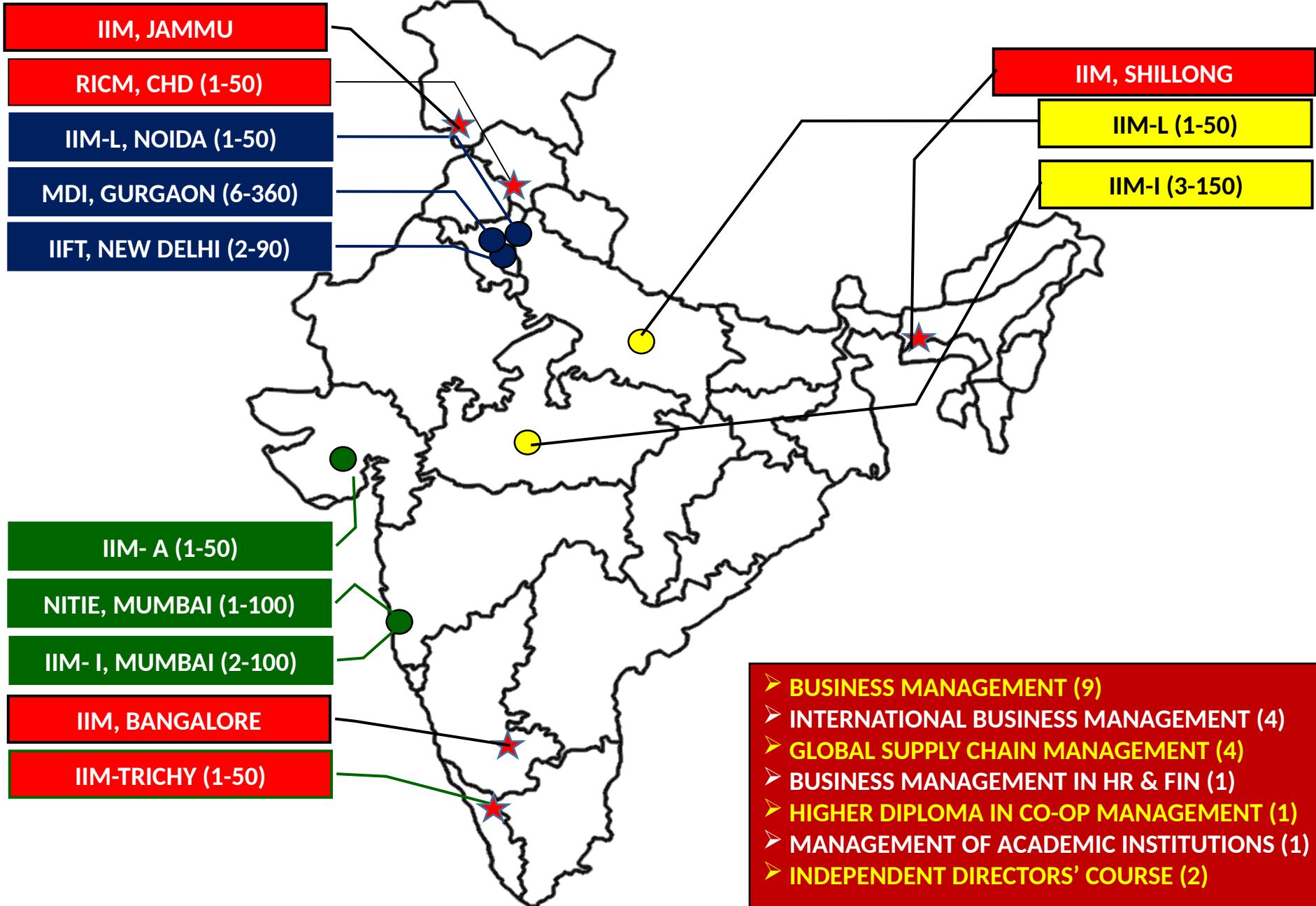


SER	FY	OFFICERS TRAINED	JCOs/OR TRAINED	TOTAL PERS TRAINED	REMARKS
(a)	2015-16	724	29,617	30,341	Incl training at Regimental Centres
(b)	2016-17	585	4033	4618	Courses at Regimental Centres cancelled due to non availability of NSQF compliant, skill level 5 and above courses as mandated vide Gol Gazette Notification at Para 1 above and MoU between MoD and MSDE @
(c)	2017-18	464	7440	7904	
(d)	2018-19	552	5911	6463	
(e)	2019-20	441	6185	6626	
(f)	2020-21*	225	419	644	*Initial Plan for 745 Officers and 15,000 JCOs/OR and their equivalent in IN & IAF . Planned during Mar 2021 Delay in execution due to COVID-19
(g)	2021-22	606	3634	4240	
(h)	2022-23\$	1280	11,840	-	\$ Planned

@ Gol Gazette Notification on implementation of National Skill Qualification Framework (NSQF) issued vide Ministry of Finance, Department of Economic Affairs, Notification No. 8/6/2013 dated 27 Dec 2013. As per the implementation schedule, all Govt funded skill-based training courses are mandatorily to be NSQF compliant by 27 Dec 2018



RESETTLEMENT COURSES : OFFICERS





PART III – SECOND CAREER OPTIONS





RESETTLEMENT SCHEMES



OFFICERS

SECURITY AGENCY SCHEME

ESM COAL LOADING AND TRANSPORTATION SCHEME

MANAGEMENT OF CNG STATIONS SCHEME

MANAGEMENT OF COCO OUTLETS - OPA

JOB PLACEMENT ASSISTANCE



SECURITY AGENCY SCHEME



PSUs MANDATED TO DEPLOY SECURITY GUARDS FROM DGR

ESM(O) REGISTERS A SECURITY AGENCY IN THE CHOSEN STATE FOR EMPANELMENT

GOVERNED BY PRIVATE SECURITY AGENCIES (REGULATIONS) ACT, 2005

90% PERSONNEL HAVE TO BE ESM. WAGES AS PRESCRIBED BY LABOUR MINISTRY

- WAITING SECURITY AGENCIES - 804 PAN INDIA
- TOTAL OF AGENCIES OTHER THAN WAITING AGENCIES - 1127 PAN INDIA



SECURITY AGENCY SCHEME



Department of Ex-Servicemen Welfare (Ministry of Defence)

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Security Agency

Coal Transportation & Tipper Attachment

Management of CNG Stations

Retail Outlet Dealership

Mother Dairy & Safal Outlets

Tech Services

Security Agency



Guidelines and Important Advisories

- Click to View Guidelines and Important Advisories
- Duties of DRZs With Respect to States and Union Territories

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SECURITY AGENCY SCHEME



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Security Agency

State-Wise Status

- [Click to View state-wise status of Security Agency](#)
- Click to View status of Empanelled ESM [Click to View](#)

Guidelines and Important Advisories

- Click to View Guidelines and Important Advisories
- Duties of DRZs With Respect to States and Union Territories



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SECURITY AGENCY SCHEME



STATUS - SECURITY AGENCIES

#	Name Of State	Hyperlink for status
1.	Andhra Pradesh	VIEW
2.	Bihar	VIEW
3.	Chhattisgarh	VIEW
4.	Delhi	VIEW
5.	Goa	VIEW
6.	Gujarat	VIEW
7.	Haryana	VIEW
8.	Himachal Pradesh	VIEW
9.	U.T of J&K and U.T of Ladakh	VIEW
10.	Jharkhand	VIEW
11.	Karnataka	VIEW
12.	Kerala	VIEW
13.	Madhya Pradesh	VIEW
14.	Maharashtra	VIEW
15.	Odisha	VIEW



SECURITY AGENCY SCHEME



Directorate General Resettlement
Department of Ex-Servicemen Welfare (Ministry of Defence)

आजादी का
अमृत महोत्सव

पूर्वसैनिकों को आत्मनिर्भर बनाना है



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Home / Guidelines and Important Advisories

Guidelines and Important Advisories

1. Guidelines and Important Advisories

- Advice & Instructions to the Principal Employer/ Proprietors
- MoD [Corrigendum](#) dt 23 Jun 2021
- Security Agency Guidelines dt 13 May 2021 (Issued by DESW)
- Security Agency Guidelines dt 09 Jul 2012 (Issued by DESW)
- Clarification on Service Charges (DGR Security Agency Scheme)
- MOM With DGR and Indian Oil Corporation
- Advisory on GeM
- Revised Appendix B(Revised Affidavit)
- Revised Appendix F(PSU Requisition Form)
- Revised Appendix C (Guards Letter of Appointment)
- Revised Appendix G(PSU Award of Contract Format)
- Disempanelment procedure for DGR Empaneled Security Agencies
- ADVISORY ON PSARA ISSUE.

2. Wage Notifications and Advisories

- Advisory on Relieving Charges
- Revised Wage Notification(1st Apr 2022)

3. Instructions for State ESM Corporations

- Revised Appendix A(State ESM Corporations Empanelment Procedure)
- Affidavit By State ESM Corporations.
- Revised Appendix H (State ESM Corporation Half Yearly Return)



COAL LOADING AND TRANSPORTATION COMPANY



COMPOSITION : **FIVE ESM OFFRS** AS PER SENIORITY FORM A “PRIVATE LTD COMPANY” WITH A WORKING CAPITAL OF RS 60 LAKH @ RS 12 LAKH PER HEAD

EMPLOYMENT : SUCH ESM COMPANIES ARE SPONSORED TO SUBSIDIARIES OF COAL INDIA LTD – **MAHANADI COAL FIELDS LTD (ODISHA)**, **SOUTH EASTERN COAL FIELDS LTD (CHATTISGARH)**, **WESTERN COAL FIELDS LTD (MAHARASHTRA)**

FLEET : INITIAL FLEET - ONE PAY LOADER & 10 TIPPERS, INCR IN A TIME BOUND MANNER TO 4/40

PAY LOADERS PURCHASED BY ESM COMPANY. TIPPERS BY ESM. TIPPER ATT & SPECIAL ASSISTANCE TO WIDOWS, DISABLED ESM



COAL LOADING AND TRANSPORTATION SCHEME: SUB SCHEMES



Coal Transportation & Tipper Attachment

Coal Loading and Transportation Scheme [ESM (O)]

General. The Scheme is administered on the basis of MoU between the Coal India Ltd. and DGR. In this Scheme five Retired ESM (Officers) will form a Company and register as a Pvt. Ltd. Company under Company Act of 1956. These Companies will carry out work of Coal Loading and Transportation in the designated Coal Subsidiaries. Each ESM Company can have up to 03 pay loaders and 30 Tipper trucks in which 10 trucks will be reserved for allotment to widows/disabled soldiers, 20 trucks for JCOs/ ORs and equivalent. In exceptional circumstances the fleet size may be increased up to 04 pay loaders and 40 Tipper trucks.

Coal Loading and Transportation (ESMs)

General. The Scheme is administered on the basis of MoU between the Coal India Ltd (CIL) and DGR which sets out the terms and conditions governing the formation and running of ESM Coal Loading and Transportation Companies in any of the Coal Subsidiaries of CIL.

Eligibility Criteria and Procedure for Registration.

ESM can register directly at DGR/online.

Modalities of Operation. The Tipper Owners are required to provide seed money for the Tipplers ranging between Rupees Five to Eight Lakhs depending upon the loan to be taken from the bank.

Coal Tipper Attachment Scheme for Widows and Disabled Ex-Servicemen

The Tipper for Widows/Disabled soldiers are purchased by the Company. Widows/Disabled soldiers pay a seed money of Rupees One Lakh and they get monthly reimbursement of Rs.3000/- At the end of contract, Rupees One Lakh is returned to the widows/disabled soldiers.

NOTE: [Click here](#) for the eligibility criteria and procedure for registration

Status

#	Title	Hyperlink for status
1.	Existing Companies.	
(a)	MCL	VIEW
(b)	WCL	VIEW
(c)	SECL	VIEW



MANAGEMENT OF CNG COCO STATIONS



ESM(O) OPERATE COMPANY OWNED AND COMPANY OPERATED CNG STATIONS OF IGL IN NCR, AJMER & KARNAL

SIMILAR SCHEME IN PUNE & NASHIK* WITH MNGL

ESM UPTO RANK OF BRIG, BELOW 59 YRS AT THE TIME OF SPONSORSHIP

REMUNERATION Rs. 52,000/- TO Rs 1,02,000/- (INCENTIVES IN ADDITION)

YEARLY CONTRACT RENEWABLE UPTO A MAX OF FIVE YRS



MANAGEMENT OF CNG COCO STATIONS



Management of CNG Stations

Management of Indraprastha Gas Limited CNG stations in NCR



The scheme for management of CNG stations of IGL is currently run on "Company Owned Company Operated" (COCO) outlets of IGL in National Capital Region (NCR). Retired Defence Service Officers registered with DGR are sponsored to IGL who in turn select operators through a Board of Officers for management of CNG stations. The selected retired defence officer is then contracted for management of the CNG station by the IGL on a yearly renewable contractual basis for a maximum period of 5 years (based on performance appraisal by IGL)

Management of MNGL Station at Pune and Adjoining Areas



Application Procedure. ESM (Officers) who are eligible may opt for the CNG scheme by filling the common registration form as per DGR registry procedure.



MANAGEMENT OF COCO RETAIL OUTLETS : OPA



APPROX 500 COMPANY OWNED COMPANY OPERATED (COCO) RETAIL OUTLETS OF IOCL, BPCL & HPCL

ESM **OFFICERS AND JCOs** AS MANAGERS OF MANPOWER AND SERVICES FOR FUEL DISPENSING AND OTHER RELATED ACTIVITIES

REMUNERATION 30,000-45,000 (FIXED) , ADDL INCENTIVES ON SALE OF OIL PRODUCT

BANK GUARANTEE REQUIRED AS PER OMC REQMT

MAX AGE 60 YEARS AT THE TIME OF SPONSORSHIP

DURATION OF CONTRACT UPTO THREE YEARS RENEWED ANNUALLY



ALMT OF RO/ LPG OUTLET



**8% RESERVATION QUOTA - EARMARKED BY MINISTRY OF P & NG
FOR ESM UNDER**

- CC1 QUOTA FOR RETAIL OUTLET**
- GP QUOTA FOR LPG**

ELIGIBILITY CERTIFICATE IS ISSUED BY DGR

**THE QUOTA IS NOT EXCLUSIVE TO ESM, IT APPLIES TO CENTRAL
GOVT/ STATE GOVT EMPLOYEES ALSO**

ISSUE OF ELIGIBILITY CERTIFICATE IS NO GUARANTEE FOR ALMT



PROCEDURE OF ALLOTMENT



ADVT BY OIL
COMPANY IN NEWS
PAPER.

SHORTLISTING, INTERVIEW,
SELECTION & ISSUE OF LETTER
OF INTENT IS SOLE PREROGATIVE
OF OIL COMPANY.

APPLICANT APPLIES TO OIL
COMPANY. SIMULTANEOUSLY
APPROACHES DGR FOR
ELIGIBILITY CERTIFICATE.

APPLICANT SUBMITS
THE EC TO OIL
COMPANY

SUBMITS REQD DOCUS FOR
ELIGIBILITY CERTIFICATE TO
DGR .

DOCUMENTS
SCRUTINISED, EC ISSUED
IF FOUND FIT



MAJOR INITIATIVES: CORPORATE SECTOR



- MoU WITH CII SIGNED IN AUG 14.
- MoU WITH FICCI SIGNED ON 27 JAN 2020.
- MoU WITH AMAZON SIGNED ON 19 FEB 2021.
- MoU WITH BHARTI AXA LIFE INSURANCE SIGNED ON 21 MAR 22.
- ESM JOB FAIRS PLANNED FOR THE YR 2021-22 NOT HELD DUE TO COVID CONDITIONS.
- REGULAR INTERACTION WITH LARGE CORPORATE HOUSES/ PSUs.



MAJOR INITIATIVES: CORPORATE SECTOR



- AMAZON
- LINKEDIN
- IBM INDIA
- APNA.CO
- TEAMLEASE
- AMUL INDIA
- DELOITTE
- GENPACT GLOBAL



THANK YOU

KSB



Ex-Servicemen Welfare
Ministry of Defence



SCOPE

- **INTRODUCTION**
- **ORGANISATION**
- **RSBs/ ZSBs : ROLES AND WELFARE ACTIVITIES**
- **SELECTION OF DIRECTOR RSB / ZSWOs**



KENDRIYA SAINIK BOARD

- **Apex Body of Govt of India, established to look after welfare of ESM & their dependents.**
- **Presided over by Hon'ble Raksha Mantri and RRM is Vice President.**
- **Members include CMs of States, three Services Chiefs, Def Secy and Reps of ESM etc.**
- **Member Secretary – A serving Brig/ equivalent appointed on rotational basis by Services.**



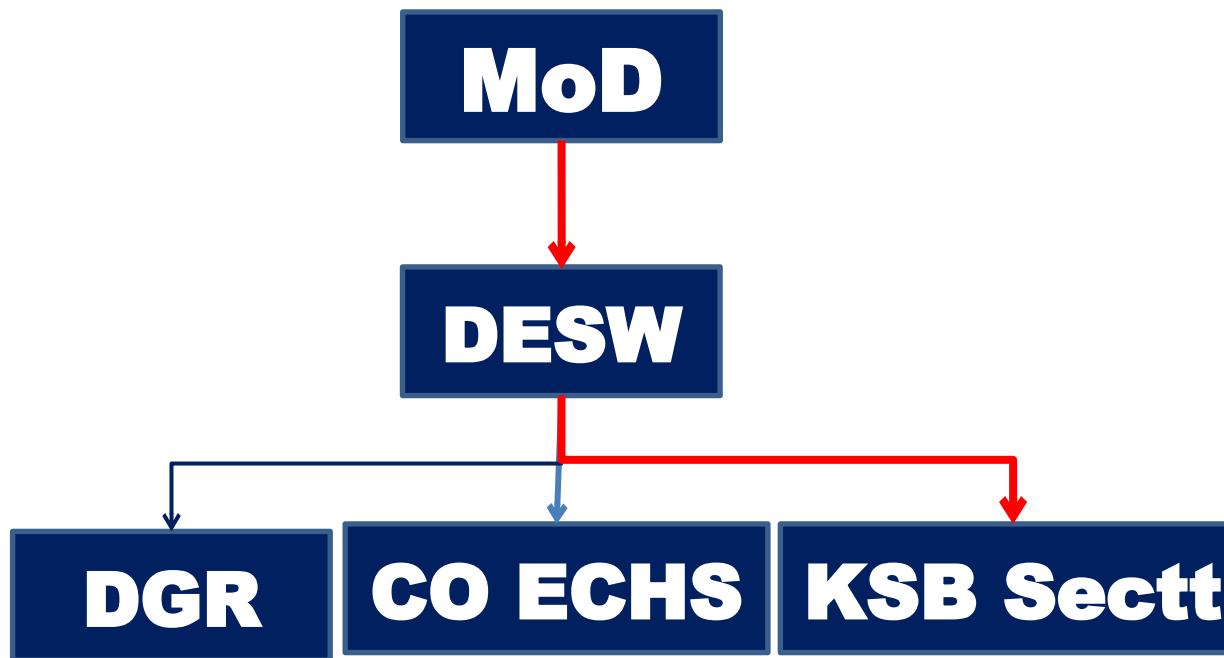
KS B SECRETARIAT

- **Separated from DGR in Jan 2009 & made an Attached Office of MoD**
- **Functions under Admin control of Deptt. of Ex-Servicemen Welfare, MoD**
- **Major functions:-**
 - **Admin of Armed Forces Flag Day Fund**
 - **Admin of RMEWF Schemes**
 - **Admin of PM's Scholarship Scheme**
 - **Support to ESM through RSBs/ZSBs**
 - **Monitor functioning of RSBs/ZSBs**
 - **Grievances of ESM related to welfare**

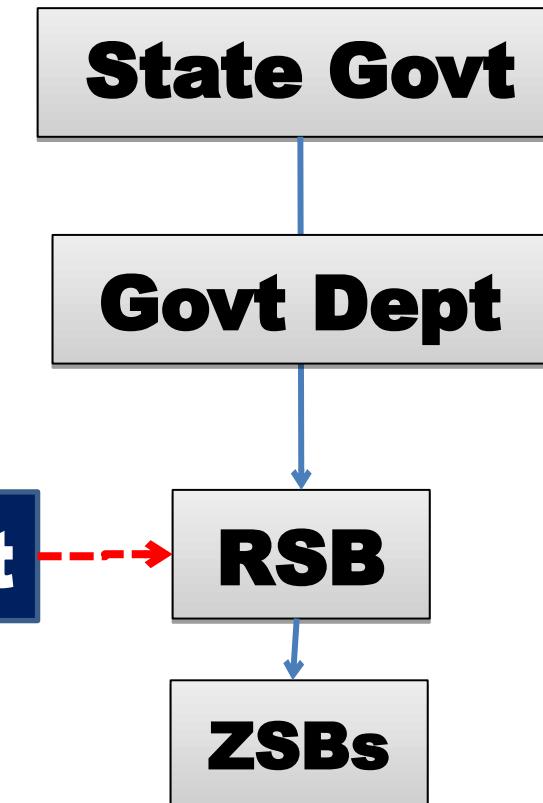


ORGANISATION

AT CENTRE

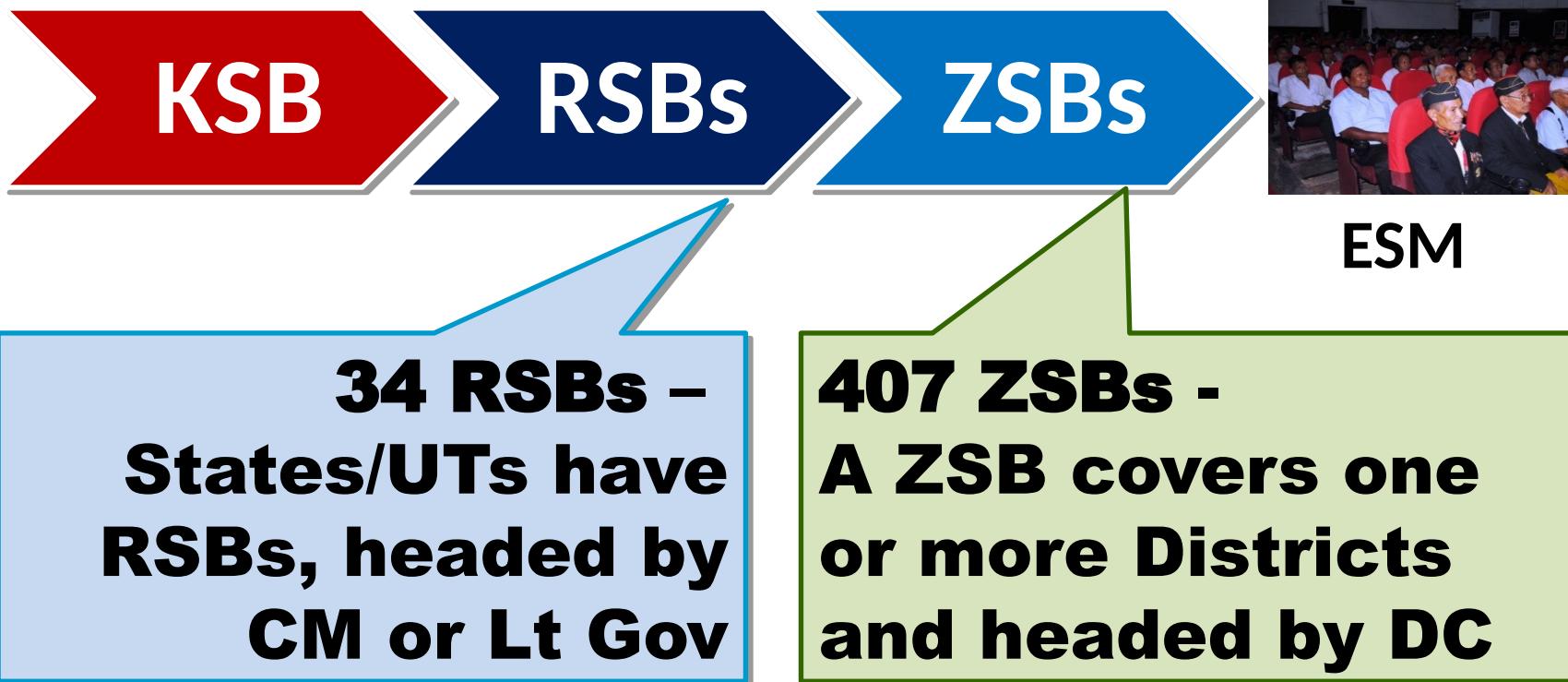


IN STATES





REACH OF KSB



List of RSBs/ZSBs placed on Website
<www.ksb.gov.in>



WELFARE ACTIVITIES

- **Welfare of ESM looked after by State/UT Govts through RSBs/ZSBs**
- **RSB**
 - Located in State Capital and Ex-Brig/ Col or equivalent appointed as Director, RSB
- **ZSB**
 - Retired Col/Lt Col/Maj appointed as Secretary/ ZSWO and office co-located in District HQs
 - Can be in-charge of one or more Distts
- **State Govts also runs own schemes from their welfare funds**



SUPPORT TO STATES

- **States/ UTs supported out of DSE Budget allotted to KSB Sectt**
- **Central share provided for Maintenance/ Pay of RSBs/ZSBs:-**
 - **75% for 11 Special Category States**
 - **60% for other States and UTs**
- **50% Central share towards construction of Sainik Rest Houses by States/UTs**



ESM REGISTRATION

- **ESM must register with ZSB of District mentioned in PPO/ Discharge Book**
- **ZSBs issue “ESM Identity Card” to ESM/ dependents & act as parent unit for all Admin purposes**
- **ESM I Card - A pre-requisite for availing any benefit of Centre/ State Govt scheme**

RMEWF SCHEMES

Ser	Grants	Amount (in Rs.)	Applicability/ Remarks
(a)	Penury Grant	4,000 PM	Non Pensioners ESM up to Hav rank
(b)	Orphan Grant	3,000 PM	Orphans of ESM of all ranks
(c)	Disabled Child Grant	3,000 PM	100% disabled wards of Pensioners / Non Pensioners upto JCOs
(d)	Education Grant	1,000 PM	Wards of Pensioners / Non Pensioners up to Hav Rank
(e)	Daughter Marriage & Re-marriage of ESM Widow	50,000	Applicable to (two) daughters/ widow of Pensioners / Non Pensioners up to Hav
(f)	Medical Treatment Grant	30,000 Max/yr	Non Pensioners up to Hav Rank and his widow
(g)	Vocational Training Grant	20,000 one time	Widows of ESM up to Hav Rank



OTHER SCHEMES

- **Treatment of Serious Diseases for Non- Pensioner ESM/ widow of all ranks – Rs 1.25 Lac (Max)**
- **Treatment of Cancer and Dialysis Non- Pensioner ESM/ widow of all ranks - Rs 75,000/- (Max)**
- **Interest subsidy for Home Loan taken from the Govt. Depts, PSU Banks, LIC etc to War Bereaved, War Disabled and attributable peace time casualties of all ranks - Rs 01 Lac (max)**
- **Grant for modified scooter for disabled ESM who are disabled after service with a disability of 50% or more disability – Rs 01 Lac (Max)**



OTHER BENEFITS

- **75% Rail Concession in Second / Sleeper Class for War Widows**
- **Allotment of Seats from the Central Govt Pool in MBBS/ BDS Courses as per Priority List**
- **Sainik Rest Houses in States to provide accommodation at concessional rates**
- **Web Portal with domain name www.ksb.gov.in**
 - **Information on welfare schemes**
 - **Submission and processing of applications under all Schemes**
 - **Facilitate online registration of ESM/ their widows with RSB/ZSB**
 - **KS B Guide Book- 2022**



PMSS

- **Applicable for dependent wards of ESM/ Ex Coast Guard personnel and their widows (For officers only Priority I to V are eligible)**
- **Rates – Rs 30,000/- pa for boys and Rs 36,000/- pa for girls**
- **Maximum 5500 scholarships every year- 2750 boys & girls each**
- **Paid for full duration of courses ranging from 1 to 5 years**
- **Scheme fully funded by PMO from NDF Budget**



JOBS IN SAINIK BOARDS

- **Director DSW-cum-Secretary RSB**
 - **Total Number of Posts – 34**
 - **Tenable by Brig/Col Equiv from Navy/ AF**
 - **Upper Age to Apply - 60 Yrs**
 - **Maximum Tenure - 5 Yrs**
- **ZSWO-cum-Secretary ZSB**
 - **Total Number of Posts - 407**
 - **Tenable by Col/Lt Col/ Maj or equivalent**
 - **Maximum Age to Apply - 57 Years**
 - **Maximum Age to Serve - 60 Years**

Can apply one year prior retirement/ release date



PROCEDURE FOR SELECTION OF DIR RSB AND ZSWOs

- **State Govt seeks panel of ESM to fill up vacancies of Dir / ZSWOs from KSB**
- **Names of the eligible officers obtained from three Services Placement Cells, DGR and forwarded to States**
- **Empanelled officers called for Interview conducted by the Selection Board headed by Chief Secretary of State**
- **State Officials, DESW/ MoD Rep and Secy KSB are members of Selection Board**

THANK YOU

KSB WEB WWW.KSB.GOV.IN

DNPF

Presentation

to

Retiring Officers

Naval Group Insurance Fund

NGIF Benefits

- Maturity Amount - Accumulated savings element with interest and bonus is paid at the time of retirement
- PRDIES
 - Retiring PC officers compulsorily enrolled
 - Single premium post retirement life insurance scheme
 - Applicable premium deducted from benefits being paid by NGIF

Post Retirement Death Insurance Extension Scheme (PRDIES)

- Provides Term Insurance Cover of Rs 10 lakh to officers. Currently Rs 62,100/- one-time non refundable premium is deducted from savings element
- Present coverage period is 30 years after retirement or 75 years of age, whichever is earlier
- No amount is payable after expiry of cover period

Important Points

- Officers must submit a copy of retirement letter, a pre-receipt for savings element & PRDIES application
- Completed forms be forwarded to Secretary NGIF at least two months prior to retirement for timely payment of savings element
- **Bank Details** – IFS Code, Account No, Branch Address, one cancelled cheque with name preprinted
- **Personal Details** – E-mail ID, Mobile No and Address for forwarding PRDIES certificate

** *Educate nominee regarding safe custody of PRDIES certificate and accompanying sample formats of affidavit, pre-receipt and procedure for claiming*

Causes of Delay in PRDIES Payment

- Mismatch in signatures of nominee in application and claim documents
- Non intimation of death/ change of primary nominee to NGIF
 - Request for change of nominee be sent to NGIF along with original PRDIES certificate for inserting amendment and updating office records
- Non submission of requisite documents with claim i.e.
 - PRDIES certificate (original)
 - Death certificate (original /attested)
 - Pre-receipt duly signed by nominee(s) and countersigned by ZSB/ 1st class Gazetted Officer
 - Affidavit and cancelled cheque

Indian Naval Benevolent Association

INBA

- Aim and objectives
- Benefits to retired naval personnel & their families
- Types of scholarships and grants
- Assistance to widows
- Financial assistance to unmarried officers/ sailors who die in harness

INBA

To relieve hardship and distress among serving,
released/retired naval personnel and their
families

Merit Scholarship Scheme

- Scholarship for post 10+2 Education
- For excelling in graduation and post graduation courses
- Must pass all subjects in first regular attempt
- Scholarship amount
 - Day Scholars - Rs 15,000/- Annually
 - Boarders - Rs 20,000/- Annually
 - Deceased (RNP) - Rs 30,000/- Annually

Eligibility Criteria - Merit Scholarship

- Marks in 10+2 Board 80% (Sc) 75% (H)
- 1st Year of Graduation 65% 65%
(for those not meeting the
%age criteria at 10+2 level)
- Renewals 60% 60%
- Deceased (RNP) 50% 50%

Documents Required

- Attested copy of marks sheet of 10+2
- Bonafide studentship certificate
- Boarder Certificate, in case of boarder
- Copy of PPO
- Cancelled cheque (for NEFT transfer of money)
- For renewal : Copy of Marks sheet of last qualifying exam and all documents as mentioned above

Scholarship for School Going Children of Widows of Retired Personnel

Class I-VIII - Rs 10,000/- p.a.

Class IX-XII - Rs 14,000/- p.a.

Scholarship for Special Children

Scholarship enhanced wef AY 2022-23 on pro-rata basis as follows:-

-

Disability Percentage	Rs Per month
Upto 50%	5000/-
51%-60%	6,000/-
61%-70%	7,000/-
71%-80%	8,000/-
81%-90%	9,000/-
91%-100%	10,000/-

Scholarship for Special Children

- Age - 3 to 25 years

Documents Required

- Completed application form
- Disability certificate
- Bonafide studentship certificate
- Copy of PPO
- Cancelled cheque (for NEFT transfer)

Note:- Criteria of producing fee bills/receipts waived off

Scholarship to Orphan Children

- Scheme applicable to wards of naval personnel irrespective of whether parents died while in service or post retirement
- Scholarship to orphaned children of naval personnel under the category of Special Scholarship Scheme (SSS)

Financial Assistance for Widows

➤ Towards Self Employment

- For Economic venture - Upto Rs 1,00,000/-
(for Beauty Parlour/Tailoring/Kirana Shop)
- For vocational course upto Rs 50,000/-
(for B.Ed, computer course, etc)

DEMISE GRANT

- Death Grant – Rs 30,000/-

Documents Required

- Death certificate (CTC)
- Pension pay order (CTC)
- NOK/Family details (CTC)
- Cancelled cheque (for NEFT transfer)

Grant for Daughter's Marriage to Widows

- Marriage Grant - Rs 50,000/-

Documents Required

- Copy of PPO
- Marriage card
- Copy of discharge certificate showing family details
- Cancelled cheque (for NEFT transfer)

33% Re-imbursement of Coaching Fee

33% reimbursement of coaching fee is applicable only to:-

- Institutes admitting students on JEE Advance score
- Admission in medical colleges run by Central/State Govt

Documents required

- Bonafide studentship certificate from institution
- Score card of JEE Advance
- Attested copy of coaching fee receipts
- Cancelled cheque (for NEFT transfer of money)

Important Points

- Do attach a cancelled cheque for NEFT transfer
- Application for merit scholarship should reach DNPF by 01 Nov every year
- Ensure updated and correct address with contact details
- All forms and documents to be signed by ZSB/ RSB/ KSB/ DESA
- Forms are available on - www.indianavy.nic.in

INBA Booklet

- All information and forms related with INBA are also available in INBA booklet, “**FRIEND IN NEED**”
- Booklets available in all the Command Welfare Offices - free of charge
- May be downloaded from IR&FC website

Contact Details

FAX - 011-21410788/21410785

E-Mail - dnpf@navy.gov.in

ADDRESS - DIRECTORATE OF NON PUBLIC FUNDS (DNPF)
IHQ, MOD(NAVY)
TALKATORA ANNEX BUILDING,
GROUND FLOOR, TALKATORA INDOOR STADIUM
NEW DELHI- 110 001

THANK YOU

ECHS



ECHS



EX-SERVICEMEN CONTRIBUTORY HEALTH SCHEME

PLANNED EXIT FORMALITIES
OFFICERS



SCOPE



- INTRODUCTION
- MEMBERSHIP
- APPLICATION PROCEDURE
- BENEFITS/FACILITIES
- SALIENT ASPECTS
- CHANNEL OF GRIEVANCES



ECHS



INTRODUCTION



AIM



PROVIDE QUALITY HEALTHCARE TO ESM AND
THEIR DEPENDENTS THROUGH A NETWORK OF
ECHS POLYCLINICS, SERVICE MEDICAL FACILITIES
AND CIVIL EMPANELLED/ GOVT HOSPITALS SPREAD
ACROSS THE COUNTRY



REGIONAL CENTRES & POLYCLINICS

	ARMY	NAVY	AIRFORCE	TOTAL
REGIONAL CENTRES	23	03	04	30
POLYCLINICS	380	21	26	427



MEMBERSHIP



- COMPULSORY FOR ALL RETIRING PERSONNEL EXCEPT SSCOs & NON-PENSIONERS
- ONE-TIME SUBSCRIPTION OF Rs 1,20,000/- DEDUCTED BY CDA (N) AT THE TIME OF RETIREMENT WEF 29 DEC 17 FOR PENSIONER
- NON-PENSIONER TO PAY ONE TIME SUBSCRIPTION OF Rs 1,20,000/- THROUGH MRO



DEPENDENTS - PENSIONERS



- SPOUSE
- DEPENDENTS
 - SONS UPTO 25 YRS OF AGE
 - UNMARRIED/ DIVORCED DAUGHTERS
 - UNMARRIED/ DIVORCED SISTERS
 - MINOR BROTHERS
 - PARENTS NORMALLY RESIDING WITH PENSIONER
 - MINOR CHILDREN OF WIDOWED/ SEPARATED DAUGHTERS
- (NOTE-TOTAL INCOME OF DEPENDENTS SHOULD BE LESS THAN RS 9000/- + DA)
- SPECIAL/PERMANENT DISABLED CHILD
- PERMANENT DISABLED DEPENDENT BROTHER



SSCOs AND PMR

- SELF & SPOUSE ONLY
- BENEFITS
 - FREE OPD SERVICES AT ECHS POLYCLINICS
 - PAID OPD/ IPD/ INVESTIGATIONS IN ECHS EMPANELLED HOSPITALS AND REIMBURSEMENT @ 75% OF TOTAL ADMISSIBLE EXPENDITURE FOR PERSONNEL HAVING > 10 YEARS SERVICE AND @ 50% OF TOTAL ADMISSIBLE EXPENDITURE FOR PERSONNEL HAVING < 10 YEARS SERVICE
 - ADMISSIBLE EXPENDITURE - AS PER CGHS RATES (REVISED ANNUALLY)



APPLICATION PROCEDURE

STEP	PROCEDURE	ACTION BY
1	REGISTER ON www.echs.gov.in	INDIVIDUAL
2	LOG IN WITH MOBILE NO AND PASSWORD	INDIVIDUAL
3	COMPLETE APPLICATION UNDER TAB “EDIT APPLICATION”	INDIVIDUAL
4	UPLOAD ePPO/MRO, PHOTO AND SIGNATURE (AS APPLICABLE)	INDIVIDUAL
5	VERIFICATION OF DOCUMENTS	[BY DOP (OA&R)]



APPLICATION PROCEDURE



STEP	PROCEDURE	ACTION BY
6	POST VERIFICATION – PRINT TY SLIP	INDIVIDUAL
7	PRINTING OF CARD AND ISSUANCE WITHIN 03 MONTHS OF APPLICATION	CENTRAL ORGANISATION ECHS/ VENDOR
8	COLLECTION CARD FROM STN HQ/ POLY CLINIC AFTER RECEIVING OTP ON REGISTERED MOBILE	INDIVIDUAL

NOTE

TY SLIP IS VALID FOR 06 MONTHS OR TILL ISSUANCE OF PERMANENT CARD WHICHEVER IS EARLIER



COMMON MISTAKES

- NAME & DOB OF SELF, SPOUSE & DEPENDENTS - AS PER SERVICE RECORDS
- CHOOSE CORRECT CATEGORY VIZ PENSIONER, SSCOs, PMRs, Etc
- COLOUR PASSPORT SIZE PHOTOGRAPHS WITH **WHITE BACKGROUND** IN CIVIL DRESS AND **SIGNATURE** TO BE UPLOADED (SIZE <200 KB JPG/JPEG FORMAT)
- UPLOAD **CLEAR SCAN** COPY OF
 - ePPO FOR PENSIONER
 - MRO FOR RETIREE BEFORE 2003 & SSCOs
 - ONLINE PAYMENT - RS 177/- PER CARD



ECHS



PROCEDURE TO AVAIL ECHS BENEFITS



PROCEDURE FOR TREATMENT



- VISIT PARENT POLYCLINIC WITH ECHS CARD
- AVAIL MEDICAL OPINION OF DOCTOR AND COLLECT MEDICINES
- IN CASE OF REFERRAL TO EMPANELLED HOSPITAL, TAKE REFERAL FROM OIC POLYCLINIC
- GET **CASHLESS** MEDICARE FROM EMPANELLED HOSPITAL (MEDICINES FROM PC/APPROVED LOCAL CHEMIST)



PROCEDURE IN EMERGENCY

- EMERGENCY CASES - CAN BE ADMITTED TO ANY HOSPITAL (EMPAANELLED/ NON-EMPAANELLED)
- INFORM NEAREST POLYCLINIC WITHIN 48 HRS (EIR)
- O I/C POLYCLINIC WILL ISSUE REFERRAL IN CASE OF EMPAANELLED HOSPITAL AND EMERGENCY INCIDENCE REPORT (EIR) IN CASE OF NON-EMPAANELLED HOSPITAL
- ADMISSION IN NON-EMPAANELLED HOSPITALS - INDIVIDUAL TO CLEAR BILLS AND CLAIM REIMBURSEMENT AT CGHS RATES ONLY AS PER THE LAID DOWN PROCEDURES



SALIENT ASPECTS



RECENT ECHS DEVELOPMENTS

- ECHS BENEFICIARY CAN CHOOSE PARENT POLYCLINIC CLOSEST TO PLACE OF RESIDENCE IRRESPECTIVE OF INDIVIDUAL'S PERMANENT RESIDENCE
- ECHS BENEFICIARY TO COLLECT THEIR CARDS FROM PARENT PC. IN CASE OF ANY TRAVEL OR TEMPORARY RELOCATION, CARDS CAN BE TRANSFERRED TO NEAREST PC



RECENT ECHS DEVELOPMENTS

- ECHS MEMBERS WHO ARE 75 YRS AND ABOVE CAN DIRECTLY AVAIL OPD SERVICES OF SERVICE / EMPANELLED HOSPITALS WITHOUT OBTAINING REFERRAL FROM POLYCLINICS
- CHOICE OF EMPANELLED HOSPITAL WITH ECHS MEMBERS FOR ADMISSION
- ALL ECHS MEMBERS AND THEIR DEPENDANTS CAN NOW AVAIL TREATMENT FROM ANY EMPANELLED HOSPITAL IN THE COUNTRY THROUGH ANY PC ON PRODUCTION OF ECHS CARD



RECENT ECHS DEVELOPMENTS

➤ ECHS MEMBERS RESIDING IN **DISTRICTS NOT COVERED BY ECHS** - ELIGIBLE TO OBTAIN TREATMENT FROM GOVT (CENTRAL/ STATE/ LOCAL SELF GOVERNMENT) HOSPITALS AND SUBMIT REIMBURSEMENT CLAIM TO ZILA SAINIK BOARD WITHOUT OBTAINING REFERRAL FROM NEAREST POLYCLINIC

OR

➤ **CLAIM FMA @ Rs 1000/- PER MONTH**



RECENT ECHS DEVELOPMENTS

TREATMENT THROUGH AYUSH

- GOVT HAS APPROVED TREATMENT THROUGH AYUSH (AYURVEDA, YOGA AND NATUROPATHY, UNANI, SIDDHA AND HOMEOPATHY)
- TREATMENT IN GOVT AYUSH HOSPITALS PERMITTED ON REIMBURSEMENT BASIS AT FULL RATES, INCLUDING THE COST OF PRESCRIBED MEDICINES
- PERMISSION TO BE TAKEN FROM OI/C OF PC/ DIRECTOR RC/ CO ECHS, AS DECIDED BY PATIENT

NOTE-ONLY ONE SYSTEM OF TREATMENT ALLOWED AT ONE TIME



VOLUNTARY SUSPENSION/ CANCELLATION OF MEMBERSHIP



- IF EMPLOYED WITH CENTRAL/ STATE GOVT WITH MEDICAL SCHEMES
- BENEFICIARIES MUST DEPOSIT CARDS WITH REGIONAL CENTRES FOR SAFE KEEPING AND OBTAIN RECEIPT - TWO CONCURRENT GOVT HEALTH SCHEMES NOT PERMITTED
- CONTRIBUTION - NON REFUNDABLE
- RECOLLECT CARDS FROM REGIONAL CENTRE IF BENEFICIARY CHOOSES ECHS ON COMPLETION OF SERVICE WITH CENTRAL/ STATE GOVT - WITHOUT ANY ACTIVATION CHARGES



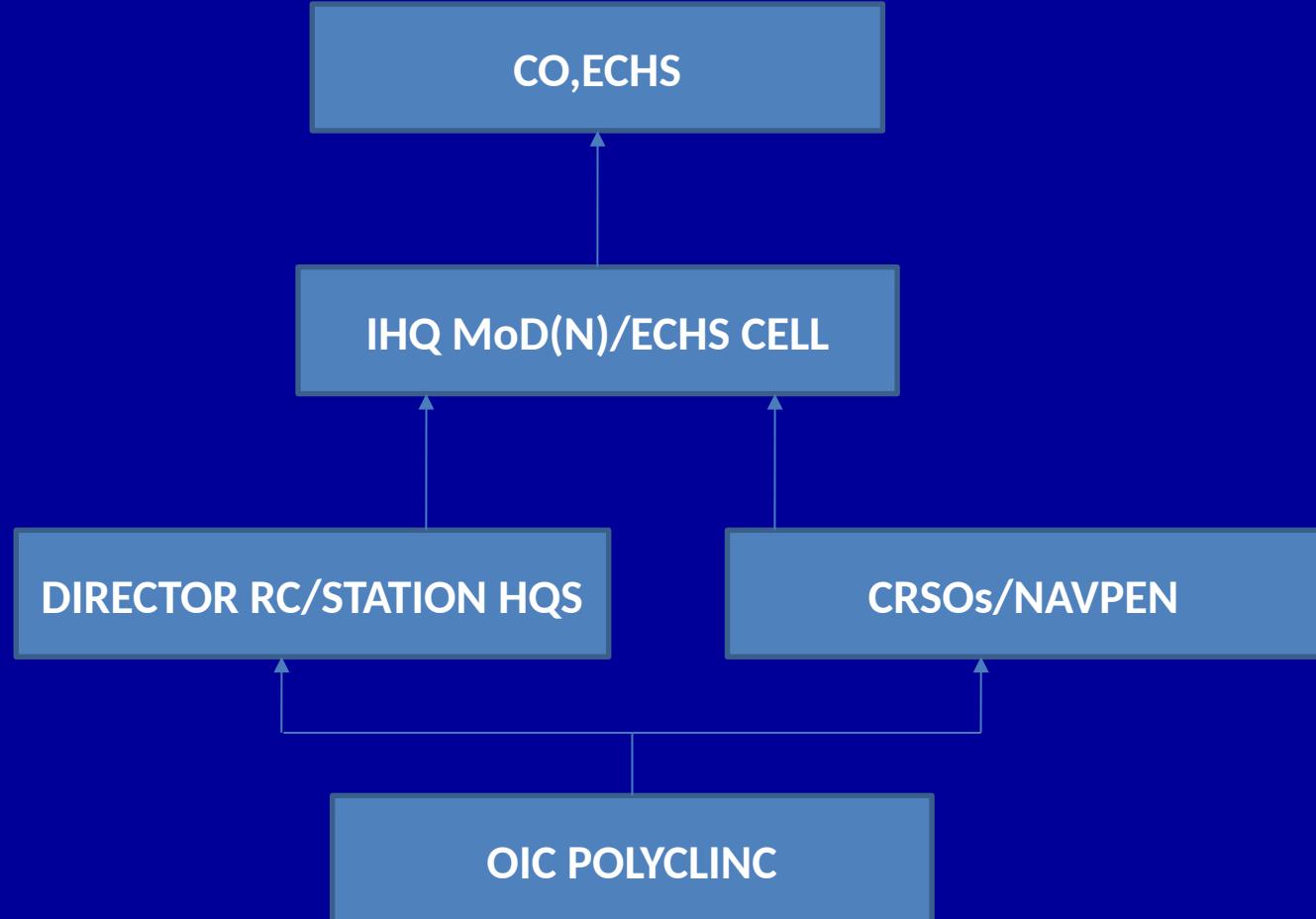
ECHS



CHANNEL OF GRIEVANCES



GRIEVANCE MECHANISM





CHANNEL OF GRIEVANCES



HELPLINE

- **CENTRAL HELPLINE NUMBER - 1800114115**
- **0900H TO 1700H - MONDAY TO FRIDAY**
- **ECHS CELL, NAVY 011-21411421**



CHANNEL OF GRIEVANCES



POST

DIR (COMPLAINTS & LITIGATION)	CMDE (ECHS-N)
CENTRAL ORGANISATION, ECHS	ROOM NO 07
ADJUTANT GENERAL'S BRANCH OR	TALKATORA OFFICE
THIMAAAYA MARG,	COMPLEX
NEAR GOPINATH CIRCLE	NEW DELHI 110001
DELHI CANTT - 110 010	



CONTACT INFORMATION



- ECHS WEBSITE : www.echs.gov.in
- E-MAIL ID : contact@echs.gov.in
: echsdelhi@navy.gov.in
: echs@sourceinfosys.com
- For ECHS query call from 0900h to 1700h **9667325533**
- HELP LINE NO (Office working hours) **1800-114-115**
- CENTRAL ORG TELE NO
ECHS Exchange (Cent Org) **011-2568 4846**
011-2569 5246/ 011-2568 2870
- ECHS OFFICE (NAVY) TELE NO **011-21411421**



THANK YOU

DMS(H)



PLANNED EXIT FORMALITIES (OFFICERS)

MEDICAL



Scope

- Medical requirement during Release
 - ✓ Release Medical Examination (RME)
 - ✓ Release Medical Board (RMB)
- Status of RME/ RMB for officers retiring in next 06 months
- Post Retirement Medical Boards
 - ✓ Appeal Medical Board (AMB)
 - ✓ Re-Assessment Medical Board (RAMB)



Release Medical Examination

- Initiation
 - Auth: NO 07/14
 - Personnel in **S1A1** before **release/ retirement /discharge**
 - Initiated as soon as release order is promulgated but not **12 months prior** to date of release
 - Reach Administrative Authorities **06 months prior** to date of release
- Form
 - **AFMSF -18**



Process

- **Report to AMA** with copy of previous AME/ PME by **D-12 months**
- AMA hands over the following:-
 - ✓ **05 copies of AFMSF-18** (form available on DGMS(N) website) for endorsement of personal particulars and service records
 - ✓ **Investigation slips** for conduct of Blood tests (Haemoglobin, TLC, DLC) and Urine (RE/ ME and Sp gravity)
- Individual fills **personal particulars and Part I** of AFMSF-18



Process

- **Witness** from unit endorses at para 6 of Part I of AFMSF-18
- **Dental examination** and **RME** conducted
- **IO/ CO endorses** at para 1 of Part I and at Part III of AFMSF-18
- **AMA forwards** RME to O/o DGMS(N)/CMO for approval along-with
 - ✓ Investigations
 - ✓ Release Order
 - ✓ Previous AME/ PME



Process



- RME documents of all Officers (except Flag Officers) are **approved** at CMO
- Approved RME forwarded for **processing of pension** to
 - ✓ NAVPEN x 2 copies (service > 20 years)/ NPO (service < 20 years)
- Other ink signed copies sent to
 - ✓ Unit - Hands over copy to officer
 - ✓ DPA
 - ✓ MRS/ DGMS (N)
- Date of conduct of RME forwarded to **DOP** for incorporation in SPARSH



Release Medical Board



■ Initiation

- Auth: Para 16 and 17 of NO 07/14
- Personnel in **LMC** before **release/ retirement /discharge**
- Initiated as soon as release order is promulgated but not **12 months prior** to date of release
- Reach Administrative Authorities **06 months prior** to date of release

• Forms Used

- **AFMSF-16**



Process

- **Report to AMA** with copy of previous AME/ PME by **D-12 months**
- AMA hands over the following:-
 - ✓ **05 copies of AFMSF-16** (form available on DGMS(N) website)
 - ✓ **Investigation slips** for conduct of
 - Blood tests (Hemoglobin, TLC, DLC)
 - Urine (RE/ ME and Sp gravity)
 - Other additional **specific tests as per the LMC**
 - ✓ **Previous Re-categorisation** Medical Boards
 - ✓ **Referral** to concerned Specialist Medical Officers
- **D-10 months**
 - ✓ Obtain Specialist Opinion
 - ✓ Fill personal particulars in AFMSF-16 (Part I to IV)



Process



- IO/ CO of the personnel endorses at relevant pages of the vetted AFMSF-16
- Officer to undertake dental and medical examination by AMA
 - ✓ Endorsed in Part V of AFMSF-16 by **D-9 months**
- **Officer to submit** the following to MBO, Hospital by **D-9 months**
 - ✓ 05 copies of filled AFMSF-16 with signatures of self, witness and IO/CO
 - ✓ Release Order
 - ✓ Specialist opinion/s
 - ✓ Laboratory investigations
 - ✓ Previous Re-categorisation Medical Boards
 - ✓ Connected medical documents



Process



- Hospital conducts RMB and forwards to DGMS(N) via Command for approval by **D-8 months**
- RME documents are **approved** at O/o DGMS (N) by **D-6 months**
- Approved RMB forwarded for **processing of pension** to
 - ✓ NAVPEN
 - ✓ DPA – Hands over copy to officer after adjudication of pension
- Other ink signed copies sent to
 - ✓ PCDA(N)
 - ✓ NPO
 - ✓ MRS/ DGMS (N)
- Date of conduct of RME forwarded to **DOP** for incorporation in SPARSH



Steps taken to Fastrack RME/RMBs

- Timelines for Conduct of RME/RMBs
- Approving Authority of RMEs
- Authorised Centres for Conduct of RMBs
- Doing away of AME/PME in Last Year of Service
- Enhanced Monitoring at IHQ & Unit level

❖ *Promulgated vide. IHQ MoD(N) Letter MH/0812/Policy dated 18 May 22.*



Non receipt of RME/ RMB for Officers retiring in Sep 22



Ser No	Name	Rank	P No	Med Cat
RMB				
1.	Sushant Katiyar	Lt Cdr	06785W	LMC
RME				
Nil				



Non receipt of RME/ RMB for Officers retiring in Oct 22



Ser No	Name	Rank	P No	Med Cat
RMB				
1.	Ayesha Begum Shaik	Surg Lt Cdr	76467N	LMC
2.	Sanjay Shukla	Capt (TS)	03503K	LMC
3.	Saberwal Aman	Cdr	03566B	LMC
RME				
Nil				



Non receipt of RME/ RMB for Officers retiring in Nov 22



Ser No	Name	Rank	P No	Med Cat
		RMB		
		Nil		
		RME		
1.	Yogita Ramrao Pawar	Surg Lt Cdr	76175Z	S1A1



Non receipt of RME/ RMB for Officers retiring in Dec 22



Ser No	Name	Rank	P No	Med Cat
RMB				
1.	Mayank Sood	Lt Cdr	07516F	LMC
2.	PSV Ravi Teja	Lt Cdr	07560F	LMC
3.	Meenakshi Pandey	Lt Cdr	07564R	LMC
4.	Navroz Krishan	Lt Cdr	07565T	LMC
5.	Sooraj Kumar M N	Lt Cdr	07583H	LMC
6.	Sunil Anand	Capt (TS)	03248F	LMC
7.	D Acharya	Capt (TS)	03467B	LMC
8.	V Mahalingam	Cdr	05166r	LMC
9.	SD Chouthankar	Cdr	84637f	LMC
10.	Bhupesh Kumar	Cdr	05975b	LMC



Non receipt of RME/ RMB for Officers retiring in Dec 22



Ser No	Name	Rank	P No	Med Cat
RME				
11.	Mohit Mishra	Lt Cdr	07580A	S1A1
12.	Vineet Kumar Tripathi	Lt Cdr	07584K	S1A1
13.	Rohan Nayyar	Lt Cdr	07585N	S1A1
14.	Manjunathan Sampath	Lt Cdr	07525A	S1A1
15.	Ankit Ravi	Lt Cdr	07528H	S1A1
16.	Abhishek Ajay Soni	Lt Cdr	06797y	S1A1
17.	Inder Singh Bani	Lt Cdr	07445w	S1A1
18.	Adarsh Goyal	Lt Cdr	07500w	S1A1
19.	Ravi Kumar Pal	Lt Cdr	52876y	S1A1



Non receipt of RME/ RMB for Officers retiring in Jan 23



Ser No	Name	Rank	P No	Med Cat
RMB				
1.	Gayatri Kamleshwari	Lt Cdr	06882R	LMC
2.	Jareena Begum	Lt Cdr	06883T	LMC
3.	Aarti Sharma	Cdr	06430N	LMC
4.	Shweta Krishna Sharma	Lt Cdr	06432T	LMC
5.	Antima Dahiya	Cdr	06436A	LMC
6.	Rohit Mehra	Cdr	03694W	LMC
RME				
7.	Binu Ramankulathu Dinamony Pan	Lt Cdr	06890H	S1A1
8.	Saikat Mondal	Lt Cdr	06891K	S1A1
9.	Swaminathan Savita	Lt Cdr	06911F	S1A1
10.	Gaikwad Moreshwar Subhash	Lt Cdr	43127R	S1A1
11.	Navin Mars Eganathan	Lt Cdr	52659B	S1A1
12.	George Joseph	Lt Cdr	52663N	S1A1



Non receipt of RME/ RMB for Officers retiring in Jan 23



Ser No	Name	Rank	P No	Med Cat
RME				
13.	Martin Benedict Ziad V	Lt Cdr	06889F	S1A1
14.	Akhil Somanathan Latha	Lt Cdr	06884W	S1A1
15.	Amandeep Singh Toor	Lt Cdr	06871R	S1A1
16.	Deepti Dwivedi	Lt Cdr	06881N	S1A1
17.	Inderjit Yadav	Lt Cdr	70639T	S1A1
18.	Mausami Rani	Cdr	06433W	S1A1
19.	Divya Jyoti Srivastava	Lt Cdr	06885Y	S1A1
20.	Sridharan Sivakumar	Cdr	42941T	S1A1
21.	Anoushka Dumka	Lt Cdr	70648N	S1A1
22.	Gunasekaran Rajkumar	Lt Cdr	06887A	S1A1
23.	Akhil Chelora Veedu	Lt Cdr	43272W	S1A1
24.	GS Khurana	Capt (TS)	03325F	S1A1
25.	GS Sidhu	Capt (TS)	03636N	S1A1



Non receipt of RME/ RMB for Officers retiring in Feb 23



Ser No	Name	Rank	P No	Med Cat
RMB				
1.	Shashank Jha	Cdr	04966kK	LMC
2.	Sivaji Sankar Ghose	Surg Cdr	76004K	LMC
3.	Padala Chandra Sekhar Reddy	Surg Cdr	76009Y	LMC
4.	LD Sharma	Capt (TS)	41534W	LMC
RME				
5.	Varuna Ektare	Cdr	06437B	S1A1
6.	Mrinmay Nandi	Cdr	84631T	S1A1
7.	Chittaranjan Kumar Singh	Lt Cdr	06898A	S1A1
8.	KC Joshi	Cmde	41282Y	S1A1
9.	Vineet Tiwari	Cmde	41378R	S1A1



APPEAL MEDICAL BOARD



▪ ***Right of Appeal***

- In case where Disability Pension is denied by DPA/ PSA
- Letter from officer to be addressed to DPA

▪ ***Authority***

- Regulations for the Medical Services of the Armed Forces 2010
- Para 483 of Defence Service Regulations

▪ ***Appellate Committee***

- Ist : DPA, Brig (AFMS) Pension, PIFA (N)
- IIInd : DPA, DGHS (AF), JS & Addl FA (N), JAG (Army), VCNS

▪ ***Convened by***

- DGAfMS at AH (R&R)



RAMB



- **RAMB as per GoI/ MoD letter 97/D (Pen-C) dated 07 Feb 2001**
 - In RMB if disability adjudicated is **not of a permanent nature** there will be only one review (RAMB)
 - Officer to prefer request for RAMB to DPA
 - DPA forwards RAMB documents (AFMSF-15) to concerned AFMS hospital and intimates the same to the officer
 - RAMB approved at O/o DGMS(N) and forwarded to DPA for adjudication of disability pension



Thank you