



(TO BE SUBMITTED IN DUPLICATE WITH FILE COVER)

**REGISTRATION AND EMpanelment (OFFICERS)**  
**(FOR EMPLOYMENT ASSISTANCE, SECURITY AGENCY, CNG, COAL TRANSPORTATION)**

**RETIRED/ RELEASED DEFENCE SERVICE OFFICERS**

**(FOR OFFICE USE ONLY)**

Please paste  
your recent  
passport size  
photo in civil  
dress (Self  
attested)

DGR Regn No.

Date of Regn (DD/MM/YY)

Date of Renewal (For Emp only)

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1. Personal No

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2. Rank \_\_\_\_\_

3. Name \_\_\_\_\_

(First Name)

(Middle Name)

(Last Name)

4. Service/Corps/Regt Code

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5. Category : SC/ST/OBC/Gen\_\_\_\_\_

6. Scheme Opted Code No  
(See Reverse)

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7. Aadhar Card No.\_\_\_\_\_ 8. ESM I Card No.\_\_\_\_\_ 9. PAN No.\_\_\_\_\_

(ESM I Card issued by ZSB)

10. DOB  
(DD/MM/YY)

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11. Date of Commission  
(DD/MM/YY)

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12. Date of Retirement  
(DD/MM/YY)

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13. Re-employed upto  
(DD/MM/YY)

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14. Reason for retirement \_\_\_\_\_

15. PPO No.\_\_\_\_\_

16. Med Category: \_\_\_\_\_ Percentage disability &amp; Attributability : \_\_\_\_\_ (Attach copy of authority)

17. Contact Address (Date Upto.....) \_\_\_\_\_  
Pin Code \_\_\_\_\_

Tele No.: \_\_\_\_\_ Mob No. : \_\_\_\_\_ Fax: \_\_\_\_\_

18. Permanent Home Address \_\_\_\_\_  
Pin Code \_\_\_\_\_ E-Mail ID : \_\_\_\_\_

Tele No. : \_\_\_\_\_ Mob No. : \_\_\_\_\_ Fax : \_\_\_\_\_

19. State Preference:

(a) Security Agency \_\_\_\_\_ (Only One State).  
 (b) Gen Employment (i) \_\_\_\_\_ (ii) \_\_\_\_\_ (iii) \_\_\_\_\_ (iv) \_\_\_\_\_  
 (c) CNG Scheme \_\_\_\_\_ (Any one of the State of (i) Delhi/ NCR or (ii) Pune)

20. As per your assessment, your job suitability (as per 'CODE' indicated on reverse),  
it is not essential to fill up all the option

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21. Details of Disciplinary Award/ Court Sentences/Criminal Court Case if any \_\_\_\_\_

22. Retirement / Release Order No. \_\_\_\_\_ date \_\_\_\_\_ Serial No. \_\_\_\_\_

23. Have you undergone DGR Sponsored 24 Weeks Management Course Yes/No (if yes, give details)

Course SI No. \_\_\_\_\_ Training Institute \_\_\_\_\_ Course duration: From \_\_\_\_\_ To \_\_\_\_\_

24 Qualifications:

Important Civil/ Mil / Technical:

Examination	Year	Institution	Subject	Percentage of marks/ Grade

25. It is certified that I am an ESM and have not availed any resettlement benefits like Security Agency/ Coal Transportation/ CNG/ COCO/ Employment at Rajya Sainik Board/ Zilla Sainik Board etc through DGR earlier. It is further certified that the above information provided by me are correct to the best of my knowledge. Any false information or suppression of information on the day of signing will make the registration invalid including liable for subsequent dis-empatement/penal action.

Station:

Date:

Signature of Officer

ARM CODES		CODE NO	POST	STATE	CODES
<b>ARMY</b>	<b>CODES</b>				
AC	01	01	Chairman cum Managing Director	Arunachal Pradesh	01
Arty	02	02	Senior Executive	Andhra Pradesh	02
Engrs	03	03	Security Advisor	Andaman and Nicobar Islands	03
Sigs	04	04	Security Officer	Assam	04
Inf	05	05	Manager (Pers & Admn)	Bihar	05
Inf (Gorkhas Only)	06	06	Manager HRD	Chandigarh	06
MechInf	07	07	Manager Logistics	Daman & Diu	07
ASC	08	08	Financial Manager	Delhi	08
AMC	09	09	Manager Store/Ware House	Goa	09
AOC	10	10	Hostel Warden	Gujarat & Dadra and Nagar Haveli	10
EME	11	11	Law Officer	Haryana	11
RVC	12	12	Manager Hotel Industry	Himachal Pradesh	12
MF	13	13	Mechanical Engineer	Jammu and Kashmir	13
AEC	14	14	Marine Engineer	Karnataka	14
Intelligence	15	15	Aeronautical Engineer	Kerala & Lakshadweep	15
Pioneer	16	16	Electrical Engineer	Maharashtra	16
AAD	17	17	Electronics Engineer	Manipur	17
JAG/Law Branch	18	18	Civil Engineer	Meghalaya	18
Aviators	19	19	Manager Purchase	Mizoram	19
Dental	34	20	Manager Sales	Madhya Pradesh	20
Gen Service	35	21	Manager Works	Nagaland	21
		22	Manager Production	Odisha	22
		23	Educationists	Puducherry	23
Executive	00	24	Aviator Fixed Wing	Punjab	24
Engineer	20	25	Aviator Rotary Wing	Rajasthan	25
Electrical	21	26	Medical Officer	Sikkim	26
Education	22	27	Para Military Forces	Tamil Nadu	27
Logistics	23	28	Director RSB	Tripura	28
Medical	09	29	Welfare Officer ZSB	Uttar Pradesh	29
Law	24	30	Veterinary	West Bengal	30
SD List	25	31	Tourism & Travels	Chhattisgarh	31
Dental	34	32	Any Other (Please Specify)	Jharkhand	32
		33	Dental Officer	Uttarakhand	33
				Telangana	34
<b>AIR FORCE</b>	<b>CODES</b>			<b>SCHEME OPTION</b>	<b>CODES</b>
AE(L)	26			Gen Employment	01
AE (M)	27			Security Agency	02
Adm	28			CNG	03
Logistics	29			Coal Transportation	04
Medical	09				
Accounts	30				
F (P) Fixed Wing	31				
F (P) Rotary Wing	32				
F (N)	33				
Dental	34				
Education Branch	36				

## DOCUMENTS TO BE ATTACHED FOR REGISTRATION OF ALL SCHEMES

- (a) Photocopy of Initial PPO / Gratuity order in case of Short Service Commissioned Officer.
- (b) Photocopy of Ex-Serviceman I-Card (Issued by RSB/ZSB).
- (c) Photocopy of proof of address.
- (d) Photocopy of PAN Card
- (e) Photocopy of Retirement / Release Order from active service.
- (f) Photocopy of Aadhaar Card
- (g) Photocopy of latest Income Tax Return (ITR-V)
- (h) Photocopy of CV and also a CD of CV (file size not more than 1 MB) (Only for Gen Emp Scheme)
- (i) Additional three photos (Only for Security Agency Scheme)

## INSTRUCTIONS FOR REGISTRATION

- (a) ESM (O) should submit DGR Registration for only one scheme.
- (b) Registration should be done within five years from the date of retirement from active service.
- (c) Attach legible copies of documents and should be self attested.
- (d) In case of change of address or Tele No. please intimate to this Office on occurrence.
- (e) CNG Scheme is currently available at Delhi/ NCR and Pune. ESM Officer is requested to select any one of the State.
- (f) For Change of Schemes, ESM Officers should again submit Application for DGR registration in duplicate with documents after getting clearance from existing schemes. This benefit is available to ESM (O) for only one time.
- (g) Unemployment status undertaking should be submitted by ESM (O) for all schemes at the time of signing contract/ availing benefit of schemes

### Check List of Documents

S.No.	Item	To be completed by applicant
1	Whether Application Form submitted in prescribed format.	Yes/No
2	Whether copy of PPO /Gratuity order issued by PCDA(P), Allahabad enclosed	Yes/No
3	Whether copy of Retirement/Release Order enclosed	Yes/No
4	Whether copy of Ex-Servicemen Identity Card issued by Zilla Sainik Board/ Rajya Sainik Board enclosed	Yes/No
5	Whether copy of Pan Card enclosed.	Yes/No
6	Latest Income Tax Return (ITR-V) enclosed.	Yes/No
7	Whether one of the following documents submitted as Proof of Address : <ul style="list-style-type: none"> <li>(a) Copy of Passport</li> <li>(b) Copy of Voters Identity Card.</li> <li>(c) Copy of Landline telephone/Electricity/Gas Connection Bills</li> <li>(d) Copy of Ration Card.</li> <li>(e) Copy of valid Driving License.</li> <li>(f) Copy of UID Card.</li> </ul>	Yes/No
8	Three colour passport size photographs (with 80% face) of applicant in civil dress duly self attested (for Security Agency only).	Yes/No
9	Whether one hard copy and one soft copy of CV (file size not more than 1 MB) enclosed. (for General Employment only)	Yes/No