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Ministry of Defence (Navy)
New Delhi - 110011

MH/0812/Policy

08 Jun 22

The Flag Officer Commanding-in-Chief
{for CMO/ CSO (P&A)}
Headquarters, Western Naval Command
Mumbai- 400 001

The Commander-in-Charge
{for CSO (Med)/ CSO (L,A&P)}
Headquarters, Andaman & Nicobar Command
Port Blair- 744 102

The Flag Officer Commanding-in-Chief
{for CMO/ CSO (P&A)}
Headquarters, Eastern Naval Command
Visakhapatnam- 530 014

The Flag Officer Commanding-in-Chief
{for CMO/ CSO (P&A)}
Headquarters, Southern Naval Command
Kochi- 682 004

FAST TRACK PROCESSING OF FATAL CASE DOCUMENTS (FCDs) POLICY REVIEW

1. Refer to the following :-
 - (a) IHQ MoD (N) letters MH/1702/Policy dated 31 Jul 07, 03 Jul 08 and 11 Oct 11.
 - (b) IHQ MoD (N) letter MH/1702/Policy dated 17 Mar 20.
 - (c) IHQ MoD (N) letter MH/1702/FCD/Monitoring dated 14 Jul 21.
 - (d) DGAFMS Note 44073/MSAC/01(2022)/DGAFMS/DG-1C dated 05 May 22.
 - (e) DGAFMS Note 5496/MSAC/DGAFMS/DG-3A dated 23 May 22.
2. The processing of FCDs in /N are governed by the various Dte Gen letters under reference at 1(a) ibid. In-house analyses were conducted at this Dte Gen in 2020 and 2021 to identify the causes of delay in processing FCDs and accordingly, guidelines for fast-tracking them were promulgated vide this Dte Gen letters under reference at 1(b) and 1(c) ibid. To further streamline and fast-track the processing of FCDs, certain amendments are being made in the extant policy (Para 3 and 4 below) **wef 01 Jul 22**.

Contd/-

3. No Requirement of Remarks of Senior Advisor (Pathology) on FCDs. Non-availability of Senior Advisor (Pathology) has been identified as one of the major causes for delay, as all the FCDs have to be sent to distantly located Military Hospitals where Senior Advisor (Pathology) is posted for remarks on each case. The matter has been taken up by this Dte Gen with the Medical Services Advisory Committee (MSAC). During the meeting held at O/o DGAFMS on 24 Mar 22, MSAC has directed that the current procedure of obtaining remarks of Senior Advisor (Pathology) on FCDs shall cease henceforth. FCDs will be forwarded directly to the Advisor of the concerned speciality for medical audit without routing through Senior Advisor (Pathology) [DGAFMS Notes at para 1(d) and 1(e) above refers].

4. Approving Authority for FCDs wrt Naval Ex-servicemen and Dependents of Naval Personnel. There are no financial implications associated with FCDs pertaining to Naval ex-servicemen and Dependents of Naval personnel. In such cases, FCDs are processed essentially for medical audit. Therefore, to avoid delay in processing of the documents, Command Headquarters (CMO) is hereby designated as approval authority for FCDs wrt Naval Ex-servicemen and Dependents of Naval Personnel, in lieu of IHQ MoD (N)/ DGMS (N). FCDs wrt service personnel will continue as hitherto and IHQ MoD (N)/ DGMS (N) will be the competent authority for approval.

5. It is requested that contents of this letter be widely disseminated to all units under your command.


(Ajit Gopinath)
Surg Cmde
Cmde (MS) HS

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