

Tele: 21410549

REGISTERED

Integrated Headquarters
Ministry of Defence (Navy)
Directorate of Pay & Allowances
Annexe Building, Talkatora Stadium
New Delhi 110001

PA/4202/01

11 Oct 18

The Flag Officer Commanding-in-Chief
{for CSO(P&A)}
Headquarters, Western Naval Command
Mumbai 400001

The Commander-in-Chief
{for CSO(LA&P)}
Headquarters, Andaman Nicobar Command
Port Blair 744102

The Flag Officer Commanding-in-Chief
{for CSO(P&A)}
Headquarters, Eastern Naval Command
Visakhapatnam 531014

The Flag Officer Commanding-in-Chief
{for CSO(P&A)}
Headquarters, Southern Naval Command
Kochi 682004

The Logistics Officer-in-Charge
Naval Pay Office
SBS Road
Mumbai 400023

**GRANT OF EDUCATION CONCESSION TO THE CHILDREN OF
OFFICERS/SAILORS MISSING/DISABLED/KILLED IN ACTION**

1. Refer to GoI, MoD letters No. 6(1)/2009/Edu. Concession/D(Res-II) dated 13 Sep 17 and 23 Mar 18.

2. The Govt of India has granted Education Concession to the children of those Officers and Sailors who are missing/disabled/killed in action, vide GOI letter ibid. The Education Concession admissible towards the expenditure incurred on children of these category of personnel will consist of the following:-

(a) **Tuition Fees.** Full reimbursement of tuition fee (Capitation fee and Caution money not included) levied by the Educational Institutions concerned (including charges levied for the school bus maintained by the school or actual fares paid for railway pass for students or bus fare certified by the Head of Institutes).

(b) **Hostel Charges.** Full reimbursement of Hostel charges for those studying in boarding schools and colleges.

(c) **Cost of Books/ Stationery.** Rs 2,000/- (Rupees two thousand only) per annum per student or the amount claimed by the student, whichever is less.

(d) **Cost of Uniform where uniform is Compulsory.** Rs 2,000/- (Rupees two thousand only) per annum per student or the amount claimed by the student, whichever is less.

(e) **Clothing.** Rs 700/- (Rupees seven hundred only) per annum per student or the amount claimed by the student, whichever is less.

3. The Concessions shall go up by 25 percent each time DA rises by 50 percent.

4. The Education Concessions referred to above will be admissible only for undertaking studies in Govt./ Govt Aided schools/ Educational Institutes, Military/ Sainik Schools and other schools or colleges recognised by the Central or State Governments including the autonomous organisations financed entirely by the Central/ State Governments.

5. The above Education Concession will be available to school going children from 02 classes prior to 1st class upto and inclusive of First Degree Course.

6. Re-imbursement of Education Concession shall have no linkage with the performance of the child in his/her class. In other words, even if a child fails in a particular class, the re-imbursement of the said concessions shall not be stopped.

7. The entitled personnel or their NOK to submit following documents (in triplicate) to respective Zila Sainik Board for scrutiny, countersignature and onward despatch to Naval Pay Office :-

(a) Certificate for re-imbursement of Children Education Concession in respect of Officers/Sailors missing/disabled/killed in action (Format placed at Enclosure-I).

(b) Payment Voucher for Re-imbursement of Children Education Concession in respect of Officers/Sailors missing/disabled/killed in action (Format placed at Enclosure-II).

(c) Original receipts of Fee/other expenditure incurred.

(d) Copy of Document/Certificate stating that father/mother of the child was Missing/ Disabled/Killed in action.

(e) Copy of Battle Casualty Certificate, if applicable.

(f) Copy of PPO.

8. Naval Pay Office is to issue Payment Authority and credit the same in the account of eligible personnel.

9. The Education concession referred to in this order will be debitable from Major Head 2077 and Minor Head 101.

10. These orders shall be effective from 01 Jul 17.

11. It is requested that contents of the letter may be given wide publicity.

(VK Gupta
Captain
Captain (Pay & Allowances)

Encls: As above

Copy to: -

The Project Director
ATV Project, Rao Tula Ram Marg
New Delhi

The Director General
Project Sea Bird
West Block V, RK Puram, New Delhi 110066

The Commandant
NAVAC, Ezhimala, Kerala

The Director General
WESEE, RK Puram, New Delhi 110066

The Flag Officer Commanding
Western Fleet, Mumbai

The Flag Officer Commanding
Eastern Fleet, Visakhapatnam

The Flag Officer Commanding
Goa Naval Area & Naval Aviation, Goa

The Commodore
Bureau of Sailors, Mankhurd, Mumbai 400 088

The Commanding Officer
INS India, Dalhousie Road, New Delhi – 110 105

The Commanding Officer
INS Hamla, Marve Malad, Mumbai 400 085

The Principal Controller of Defence Accounts (Navy)
No.1, Cooperage Road, Mumbai 400 039

PDT (for web upload at domain dashboard of IT Portal under DPA link)

CERTIFICATE OF RE-IMBURSEMENT OF EDUCATION CONCESSION TO
THE CHILDREN OF OFFICERS AND SAILORS MISSING/ DISABLED/KILLED IN ACTION

1 Name

Rank
.....

Period of present Claim from _____ to _____. Certified that the child /children mentioned below for whom the reimbursement is claimed is/are wholly dependent on me.

2. Details of Children:-

S.No.	Name of the Child	DOB	Class in which studying	School/College in which studying
(a)				
(b)				

3. Details of reimbursement of Education Concession claimed previously:-

4. Details of re-imbursement of Education Concession applied now:-

S. No	Academic Year	Period From (A) To (B)	Tuition fees (C)	Hostel Charges (D)	Cost of Books/ Stationary (E)	Cost of Uniforms (F)	Clothing (G)	Total (C+D+E+F+G)
Child (a)								
Child (b)								

5. Details of Present Claim:-

S.No.	Description of Fees	Receipt No. & Date for child (a)	Amount	Receipt No. & Date for child (b)	Amount
(a)	Tuition fee (Capitation fee and caution money not included) levied by the educational institutions concerned (including charges levied for the school bus maintained by the school or actual fares paid for railway pass for student or bus fare certified by the Head of Institutes).				
(b)	Re-imbursement of Hostel charges for those studying in boarding schools and colleges.				
(c)	Cost of books stationary {Rs. 2000/- (Rupees Two thousand only) per annum per student or the amount claimed by the student whichever is less}.				
(d)	Cost of uniforms {Rs. 2000/- (Rupees Two thousand only) per annum per student or the amount claimed by the student whichever is less}.				
(e)	Clothing {Rs. 700/- (Rupees Seven hundred) per annum per student or the amount claimed by the student whichever is less}.				

Certified that :-

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- (a) The tuition fee indicated against the each child has been paid.
- (b) Reimbursement for education in respect of child/children (for whom being claimed) will not be claimed from anywhere else.
- (c) The amount has not been claimed /received by me.

Signature of ex-officer/sailor/ NOK

CEASS. NO.

DATE

PAYMENT VOUCHER FOR RE-IMBURSEMENT OF EDUCATION CONCESSION TO THE CHILDREN OF OFFICERS AND SAILORS MISSING DISABLING IN ACTION

Certified that- All conditions prescribed have been fulfilled and all the particulars and receipts/certificate have been received as required for reimbursement of children education concession.

A. sum of Rs. (Rupees) PAID
..... only) have been paid to the concerned ex-officer

for the month of
.....

Station
Date

Enc 11 to HQ, MoD/MJDPB
letter PM/2022/01 dated 7 Oct 18

Zila Sainik Board

PAID

NAVPAK, MUMBAI