

DX/300/INPA

19 Oct 22

The Flag Officer Commanding-in-Chief
(for COS)
Headquarters, Western Naval Command
Mumbai 400001

The Commander-in-Chief
(for COS)
Headquarters, Andaman & Nicobar Command
c/o Navy Office
Port Blair 744102

The Flag Officer Commanding-in-Chief
(for COS)
Headquarters, Eastern Naval Command
Visakhapatnam 530014

The Flag Officer Commanding-in-Chief
(for COS)
Headquarters, Southern Naval Command
Kochi 682004

MoU FOR EMPLOYMENT OF IN ESM WITH CITICORP

1. Refer to 404 IG of 18 Oct 22.
2. **Introduction.** Memorandum of Understanding for employment of retired/ retiring personnel has been concluded with Citicorp Services India Private Limited on 18 Oct 22. The MoU would facilitate employment of IN ESM in various job roles in the company at various locations.
3. **QRs.** Personnel would be employed based on in-service experience and on the basis of suitability of the candidate on salaries as decided/ agreed by both the employer and prospective employees.
4. **Selection Procedure.** Post scrutiny of the resume, the HR would indicate the process to be followed by recruiter to the prospective employee.
5. **IN Procedure.**
 - (a) Retiring personnel are to forward their resumes to INPA by email (inpa@navy.gov.in) through Command Placement Cells, duly approved by Commanding Officer/ OslC/ CSO (P&A)/ Organisation heads. Retired personnel may forward their resumes directly or through Command Placement Cells to INPA.

(b) Personnel may apply directly at <https://careers.citigroup.com> or <https://jobs.citi.com>. Post applying, personnel are to forward the Job Req ID no. and ticket no. to INPA.

6. **Disclaimer.** INPA would facilitate the process of employment by forwarding resumes received for the same. However, final call on selection, pay/ perks, location of employment etc. is the sole prerogative of Citicorp Services India Private Limited. No queries/ grievances on these matters would be entertained at IHQ MoD (N)/ DESA.

7. It is requested that contents of this letter be widely publicised.



(Pankaj Sharma)
Cmde (ESM Affairs)

Copy to:-

The Commodore
Bureau of Sailors
Cheetah Camp, Mankhurd
Mumbai 400088

The Commanding Officer
INS India
Defence Offices Complex
Africa Avenue
New Delhi 110023

The Officer-in-Charge (Release Centre)
Cheetah Camp, Mankhurd
Mumbai 400088

Internal

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