

Tele 011-24121687

Integrated Headquarters of the
Ministry of Defence (Navy)
6th Floor, Chanakya Bhawan
Chanakyapuri
New Delhi 110021

01 Nov 21

DX/300/INPA

The Flag Officer Commanding-in-Chief
(for COS)
Headquarters, Southern Naval Command
Kochi 682004

The Flag Officer Commanding-in-Chief
(for COS)
Headquarters, Western Naval Command
Mumbai 400001

The Flag Officer Commanding-in-Chief
(for COS)
Headquarters, Eastern Naval Command
Visakhapatnam 530014

The Naval Component Commander
Andaman & Nicobar Command
c/o Navy Office
Port Blair 744102

MoU FOR EMPLOYMENT WITH OPTUM

1. Refer to 379 IG of dated 29 Oct 21.
2. **Introduction.** Memorandum of Understanding for employment of retired/ retiring personnel, widows, NoK and medically disabled personnel has been concluded with Optum Global Solution (India) Pvt Ltd on 29 Oct 21. The MoU would facilitate employment across the length and breadth of the country in various job roles – engineering, projects, IT, IT Security, F&A, HR, Operations, Security, projects, nursing and medical investigations.
3. **QRs.** Personnel would be employed based on in-service experience and on the basis of suitability of the candidate on salaries as decided/ agreed by both the employer and prospective employees.
4. **Selection Procedure.** Post scrutiny of the resume, the HR would indicate the process to be followed by recruiter to the prospective employee.


5. **IN Procedure.** Applications would be processed as follows:-

(a) **Retiring Personnel/ NoK.** Retiring personnel are to forward their resumes to INPA (email- inpa@navy.gov.in) through Command Placement Cells, duly approved by Commanding Officer/ OsIC/ CSO (P&A)/ Organisation heads.

(b) **Retired Personnel, Widows, NoK and Personnel Boarded out on Medical Ground.** Retired personnel widows, NoK, Personnel boarded out on medical ground are to forward their resume directly to INPA by e-mail (inpa@navy.gov.in) alongwith a copy of service certificate/ PPO.

6. **Disclaimer.** INPA would facilitate the process of employment by forwarding resumes received for the same. However, final call on selection, pay/ perks, location of employment etc. is the sole prerogative of Optum Global Solution (India) Pvt Ltd. No queries/ grievances on these matters would be entertained at IHQ MoD(N)/ DESA.

7. It is requested that contents of this letter be widely publicised.



(Pankaj Sharma)
Cmde (ESM Affiars)

Copy to:-

The Commodore
Bureau of Sailors
Cheetah Camp, Mankhurd
Mumbai 400088

The Commanding Officer
INS India
Dara Shikoh Road
New Delhi 110001

The Officer-in-Charge (Release Centre)
Cheetah Camp, Mankhurd
Mumbai 400088

Internal

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