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REGISTERED

Integrated Headquarters
Ministry of Defence (Navy)
New Delhi 110011

NR/0101/03/RECT/POLICY

o/ Jun 17

The Flag Officer Commanding-in-Chief
(for Command Recruitment Officer)
Headquarters Western Naval Command
Ballard Pier, Naval Dockyard
Mumbai 400023

The Flag Officer Commanding-in-Chief
(for Command Recruitment Officer)
Headquarters Eastern Naval Command
Visakhapatnam 530014

The Flag Officer Commanding-in-Chief
(for Command Recruitment Officer)
Headquarters Southern Naval Command
Kochi 682004

The Commander - in - Chief
{for CSO (L A & P)}
HQ, Andaman & Nicobar Command
c/o Navy Office, Port Blair 744102

PROCEDURE FOR RECRUITMENT OF SPONSORED CANDIDATES

1. Refer to Navy Order 27/2015.
2. **Sponsorship Scheme.** Naval personnel (serving/ retired) and widows of Naval personnel who died whilst in service/ after retirement may sponsor one candidate per batch.
3. **Categories of Sponsored Candidate.** The categories of Naval personnel whose sons are eligible for sponsorship scheme in decreasing order of benefits are as follows:-
 - (a) Battle Casualty/ Accident.
 - (b) Died whilst in service.
 - (c) In service.
 - (d) Retired/ Died after retirement.
4. **Battle Casualties/ Accidents.** Sons of Naval personnel under battle casualties/ battle accidents/ sea/ air raid casualties who satisfy all eligibility conditions may be given instant enrolment as SSR/MR. The candidate is required to fulfil minimum educational qualification for respective entry. They will be enrolled without appearing in the examination provided they qualify PFT and medical

examination. Such candidates will also be entitled for relaxation in age upto 12 months.

5. **Died Whilst in Service.** The sons of Naval personnel who died whilst in Service may be sponsored by the widow of the naval personnel. Such candidates will also be entitled for relaxation in age upto 12 months. Special relaxations for sons of Naval personnel who died whilst in service are as follows:-

(a) **SSR Entry.** Sons of Naval personnel who died whilst in service, with 50% or above marks in 10+2/ equivalent with Physics and Maths and at least one of the optional subject of Chemistry/ Biology/ Computer Science will be enrolled without appearing in the examination provided they qualify the PFT and medical examination. However, candidates with below 50% marks in 10+2 /equivalent with Physics and Maths and at least one of the optional subject of Chemistry/ Biology/ Computer Science will have to appear and pass the written examination. PFT and medical examination. He will be awarded additional 08 marks above those obtained in the written examination. Alternatively such candidates will have the option of applying for MR.

(b) **MR Entry.** Sons of Naval personnel who died whilst in service, who have passed in 10+2/ equivalent with Physics and Maths and at least one of the optional subject of Chemistry/ Biology/ Computer Science with less than 50% marks or who have passed in Matric/ equivalent with more than 50% marks, will be enrolled directly as MR (Chef/ Steward/ Hygienist) without appearing for the examination, provided they qualify in the PFT and medical examination. However, candidates with below 50% marks in Matric/ equivalent will have to appear and pass the written examination, PFT and medical examination. He will be awarded additional 08 marks above those obtained in the written examination.

6. **In Service.** Sons of serving Naval personnel, who have qualified 10+2 or equivalent with Physics & Mathematics and at least one of the optional subject of Chemistry/ Biology/ Computer Science are eligible for SSR entry. They will be called to appear for written examination irrespective of qualifying cut off percentage of the respective State. Such candidates will also be entitled for relaxation in age upto 06 months and will be awarded additional 05 marks above those obtained in the written examination.

7. **Retired/ Died after Retirement.** Sons of Naval personnel (Retired/ Died after Retirement), who have qualified 10+2 or equivalent with Physics & Mathematics and at least one of the optional subject of Chemistry/ Biology/ Computer Science are eligible for SSR entry. They will be called to appear for written examination irrespective of qualifying cut off percentage of the respective State. Such candidates will also be entitled for relaxation in age upto 06 months and will be awarded additional 04 marks above those obtained in the written examination.

8. **Sponsorship Form.** The Sponsorship Form is to be uploaded whilst filling up of online application. The Sponsorship Form is to be countersigned by the Commanding Officer (for Serving Naval personnel) or Secretary Zila Sainik Board/ DESA/CRSO(for others). Commanding Officers are to ensure that SD of sailors who sponsor candidates is invariably checked before countersigning the Sponsorship

Form, to validate details provided in the Sponsorship form. If the SDs are not held, written confirmation is to be obtained from CABS. Certificate "To Whom-so-Ever It May Concern" instead of Sponsorship Form will not be accepted. The Sponsorship benefits viz. Age relaxation/ additional marks will be awarded only after Sponsorship Form is verified by IHQ MoD(N)/ DMPR. Sample of the Sponsorship Form and Age Relaxation Form is placed at **Enclosure I** and **Enclosure II** respectively. The procedure for filling up of online application form is placed at **Enclosure III**. Ready Reckoner for Recruiting Team is placed at **Enclosure IV**.

9. Navy Order 27/2015 will be amended in due course.
10. It is requested that contents of this letter be given wide publicity.



(Yashwant Kumawat)
Commodore
PDMPR

Copy to:-

The Flag Officer Commanding
Headquarters, Karnataka Naval Area
Naval Base, Karwar 581301

The Flag Officer Commanding
Headquarters, Goa Naval Area
Vasco-da-Gama, Goa – 403802

The Joint Chief Hydrographer
National Hydrographic Office
Post Box No 75, 107-A, Rajpur Road
Dehradun, Uttarakhand-243 001

The Flag Officer Commanding
Tamil Nadu & Puducherry Naval Area
Navy Office, Port Complex
Rajaji Road, Chennai 600009

The Naval Officer-in-Charge
Lakshadweep & Kavaratti Islands
Naval Base, Kochi 682004

The Commanding Officer
IN Ships Angre, Adyar, Chilka, Circars, Gomantak, Hamla, Kattabomman, India, Jarawa, Netaji Subhash, Shivaji, Valsura, Kadamba, Rajali, Venduruthy, Dweeprakshak

<u>Internal:-</u>	<u>NA/CNS</u>	<u>NA/VCNS</u>	<u>TA/COM</u>	<u>SO/DCNS</u>	<u>SO/DGMS(Navy)</u>
<u>SO/ACOP(HRD)</u>	<u>PDOP</u>	<u>PDNE</u>	<u>PDNT</u>	<u>PDESA</u>	
<u>PDIT</u> – for uploading on intranet					