

# NAVY FOR LIFE AND BEYOND

## DIRECTORATE OF ESM AFFAIRS

### E-NEWS LETTER – MAR 2018



Launch of INPA Website

# NAVY FOR LIFE AND BEYOND

## INDEX

Ser	Topic	Page No.
1.	<a href="#"><u>From PDESA's Desk</u></a>	3
2.	<a href="#"><u>Naval Regimental System</u></a>	4
3.	<a href="#"><u>Navy Foundation</u></a>	5
4.	<a href="#"><u>Veteran Sailors' Forum</u></a>	6
5.	<a href="#"><u>INPA</u></a>	7
6.	<a href="#"><u>ECHS</u></a>	7
7.	<a href="#"><u>DGR News</u></a>	11
8.	<a href="#"><u>KSB News</u></a>	12
9.	<a href="#"><u>Canteen News</u></a>	12
10.	<a href="#"><u>INBA News</u></a>	13
11.	<a href="#"><u>Welfare News</u></a>	13
12.	<a href="#"><u>Pension Related issues</u></a>	17
13.	<a href="#"><u>Important Contact Details</u></a>	21
14.	<a href="#"><u>Important Websites</u></a>	22

# NAVY FOR LIFE AND BEYOND

3



Commodore Vivek Karnavat  
Principal Director  
Directorate of Ex-Servicemen Affairs



## FROM PDESA'S DESK

1. It gives us immense pleasure to bring out another edition of the e-news letter for the benefit of naval veterans, veer naris and their dependents.
2. In order to acknowledge the contribution of the veterans of the three services to the nation, second edition of the Armed Forces Veterans' Day was commemorated on 14 Jan 18 at Manekshaw Centre , New Delhi. Hon'ble RRM Dr Subhash Bhamre was the chief guest for the function. A large contingent of veteran personnel from all the three services was present for the event.
3. The 26<sup>th</sup> Annual General Meeting (AGM) and Governing Council Meeting (GCM) of Navy Foundation were held at Visakhapatnam under the chairmanship of Admiral Sunil Lanba, PVSM, AVSM, ADC, Chief of the Naval Staff on 11 Mar 2018. Various welfare schemes, new developments in pension matters, Ex-Servicemen Contributory Health Scheme (ECHS) and issues of interest to the veterans' community were discussed during the meeting. Three octogenarian veterans from NF Vizag Chapter were also felicitated on this occasion.
4. New website of Indian Naval Placement Agency was launched by V Adm AK Chawla AVSM, NM, VSM, Chief of Personnel on 14 Mar 18. In order to enhance the placement opportunities for naval veterans and to provide career services at discounted rate, a tie up with Monster.com has also been established.
5. A function to felicitate octogenarian VSF members of Delhi Charter and interaction with the ESM was scheduled on 17 Mar 18 at Varunika, New Delhi. 12 octogenarian veterans were felicitated at the event by PDESA. Octogenarian VSF members of other Charters will also be felicitated by the respective charters in due course of time.
6. We sincerely hope that the information brought out through this e-newsletter helps the veterans not only to remain updated with the developments but also well connected with the Navy.

Best wishes and warm regards,

New Delhi  
31 Mar 18

**NAVY CARES FOR ITS VETERANS**

# NAVY FOR LIFE AND BEYOND

## UPDATE ON DESA ACTIVITIES

### Naval Regimental System (NRS)

[Back to Index](#)

1. The Naval Regimental System (NRS) has been functional since Dec 2010 to provide support to spouse/ NoK/ dependents after the demise of naval personnel irrespective of the time of the incident i.e. whether it occurred whilst in harness or after retirement. NRS has now emerged as a platform where issues pertaining to widows/NOK are being dealt with in a speedy manner. A Command Regimental System Officer (CRSO) has been appointed at each Command Headquarters. To cover the areas that are not in immediate vicinity of Command Headquarters, additional officers have been appointed as CRSOs. Details of CRSOs as per the geographical responsibility are given below:-

SI No	Geographical Area	CRSO Address	Contact Nos	E-mail id
1.	Delhi, NCR, Haryana, Himachal Pradesh, Jammu & Kashmir & Punjab	The Commanding Officer [for CRSO (North)] INS India, Dalhousie Road New Delhi - 110011	011 - 24121429 011 - 24121430 (Fax)	crsonorth.navy@gmail.com
2.	Madhya Pradesh, Rajasthan, Uttar Pradesh & Uttrakhand	The Commanding Officer [for CRSO (Central)] INS India, Dalhousie Road New Delhi - 110011	011 - 24121429 011 - 24121430 (Fax)	crsonorth.navy@gmail.com
3.	Andhra Pradesh, Chhattisgarh, Orissa, Tamil Nadu & Pondicherry	The Flag Officer Commanding-in-Chief [for CRSO (East)] Headquarters Eastern Naval Command Visakhapatnam - 530 014	0891 - 2813067 0891 - 2752771 0891 - 2510275 (Fax)	crsoeast.navy@gmail.com
4.	Bihar, Jharkhand, West Bengal & NE States	The Naval Officer-in-Charge [for CRSO (NE)] West Bengal c/o Navy Office Hastings, Kolkata - 700022	033 - 22221400 Extn. 436 / 459 033 - 22420205 (Fax)	crsonnortheast.navy@gmail.com
5.	Dadar & Nagar Haveli, Daman & Diu, Goa, Gujarat, Karnataka & Maharashtra	The Flag Officer Commanding-in-Chief [for CRSO (West)] Headquarters Western Naval Command Mumbai - 400 023	022 - 22751998 022 - 22698393 (Fax)	crsowest.navy@gmail.com
6.	Kerala & Lakshadweep	The Flag Officer Commanding-in-Chief [for CRSO (South)] Headquarters Southern Naval Command Kochi - 682 004	0484 - 2873333 0484 - 2873334 0484 - 2667398 (Fax)	snccrso-navy@nic.in
7.	Andaman & Nicobar Island & Kardip	The Commander-in Chief [for CRSO (A&N)] Headquarters Andaman & Nicobar Command Port Blair - 782014	03192 - 248294/3333 03192 - 232829 (Fax)	crso.an@gmail.com navccpb-navy@nic.in

2. **Grant of Educational Concession to the Children of Armed Forces Officers/ PBOR Ranks Missing / Disabled/Killed in Action.** GOI has amended grant of educational concession to the children of Armed Forces Officers/ PBOR ranks declared missing / disabled/killed in action as follows:-

(Authority: MoD ID No 6(1)/2009/Edu Concession/D(Res-II) dated 13 Sep 17)and No A-27023/4/2017-EIIB( 7<sup>th</sup> CPC) dated 21 Mar 18

# NAVY FOR LIFE AND BEYOND

- (a) **Tuition Fee**. Full reimbursement of tuition fee (capitation fee and caution money not included) levied by the educational institution concerned (including charge levied for school bus maintained by the school or actual fares paid for railway pass for students or bus fare certified by the Head of Institutes).
- (b) **Hostel Charges**. Full reimbursement of hostel charge for those studying in boarding school and colleges.
- (c) **Cost of Books/Stationery**. Rs. 2000/- (Rupees two thousands only) per annum per student or the amount claimed by the student, whichever is less.
- (d) **Cost of Uniform Where this is Compulsory**. Rs. 2000/- (Rupees two thousands only) or the amount claimed by the student, whichever is less.
- (e) **Clothing**. Rs. 700/- (Rupees seven hundred only) per annum per student or the amount claimed by the student, whichever is less.

3. The education concessions referred to above will be admissible only for undertaking studies in Govt/ Govt aided schools/educational institutes, Military /Sainik Schools and other schools or colleges recognised by the Central or State Govt including the autonomous organisations financed entirely by the Central/State Govt.
4. The above educational concessions will be available for school going children from 2 classes prior to 1<sup>st</sup> class up to and inclusive of the First Degree Course. Re-imbursement of Educational Concession shall have no nexus with the performance of the child in his/her class. In other words, even if a child fails in a particulars class, the re-imbursement of CEA shall not be stopped.
5. Educational concession will continue without the cap of Rs 10,000.00 per month (amended vide OM no A-27023/4/2017-EIIB( 7<sup>th</sup> CPC) dated 21 Mar 18)

[\*\*Navy Foundation\*\*](#)

[\*\*Back to Index\*\*](#)

6. **26<sup>TH</sup> AGM/GCM of Navy Foundation**. The 26<sup>th</sup> Annual General Meeting (AGM) and Governing Council Meeting (GCM) of Navy Foundation were held at Visakhapatnam under the chairmanship of Admiral Sunil Lanba, PVSM, AVSM, ADC, Chief of the Naval Staff on 11 Mar 18. Vice Admiral Karambir Singh, PVSM, AVSM, Flag Officer Commanding-in-Chief Eastern Naval Command, Vice Admiral R Hari Kumar, AVSM, VSM, Controller Personnel Services, CSO (P&A) from the three Command Headquarters and delegates from IHQ MoD(Navy) attended the meeting. All 15 Chapters of Navy Foundation were represented by their Presidents or Secretaries. A large number of local veterans were also present for the AGM.

7. Various welfare schemes, new developments in pension matters, Ex-Servicemen Contributory Health Scheme (ECHS) and issues of interest to the veterans' community were discussed during the meeting. The CNS thanked the veterans for laying a strong foundation of the Navy and updated them on the developments in the Navy over the last year as also the prognosis for the near future. He called upon the veterans to continue to be the brand ambassadors of Indian Navy to take the Service closer to the people and draw in the best talent to join the Navy. Three octogenarian veterans from NF Vizag Chapter were felicitated on this occasion.

## **Veteran Sailors' Forum**

[Back to Index](#)

8. **Armed Forces Veterans' Day- 2018.** In order to acknowledge the contribution of the veterans of the three services to the nation, second edition of the Armed Forces veterans' Day was commemorated on 14 Jan 18 at Manekshaw Centre , New Delhi. Hon'ble RRM Dr Subhash Bhamre was the chief guest for the function. This event was also conducted at many major defence stations of the country.

9. **Felicitation of Octogenarian VSF Members of Delhi Charter.** A function to felicitate octogenarian VSF members of Delhi Charter and interaction with the ESM was scheduled on 17 Mar 18 at Varunika, New Delhi. Total of 12 octogenarian veterans were felicitated at the event by PDESA. The remaining octogenarian VSF members of Delhi Charter who were not able to attend the function due to ill health/ unavailability will be handed over crest by DESA staff at their residence. Octogenarian VSF members of other Charters will be felicitated by their respective charters in due course of time. A memento specially designed for octogenarian veterans by DESA is being forwarded to various Charters for presenting to the octogenarian VSF members.

10. **Policy on Membership – Navy Foundation and Veteran Sailors' Forum.** A vast range of issues are projected by veterans for necessary resolution through liaison with concerned agencies like MoD, Service HQs, NAVPEN etc. Navy Foundation and Veteran Sailors' Forum serve as channels to project these issues to DESA and disseminate feedback/ important information to the veterans, on a regular basis. These organisations, therefore, serve as vital links between the retired fraternity and the Navy.

11. Presently, membership to these organisations is voluntary and one time membership fee is levied from ESM. While it is advisable for veterans to obtain membership of Navy Foundation/ Veteran Sailors' Forum on a voluntary basis, it has been observed that very few retiring naval personnel opt for it, thereby remaining isolated from the Service and losing out on an effective channel of communication. Therefore, this issue was reviewed and the following has been decided:-

# NAVY FOR LIFE AND BEYOND

(a) The membership fee of all naval personnel retiring wef **01 Oct 17** who opt for membership to NF/ VSF would be funded through INBA.

(b) All naval personnel who retired prior to 01 Oct 17 would however, have to pay the membership fee directly to the Charter they join.

12. NF/VSF Membership forms will be provided along with other retiring forms by NAVPEN to retiring sailors and by DOP to the retiring officers. Retiring personnel would have to fill the application form and indicate the preference for Charter.

## Indian Naval Placement Agency

[Back to Index](#)

13. **Launch of Indian Naval Placement Agency New Website.** New Website of Indian Naval Placement Agency was launched by V Adm AK Chawla, AVSM, NM, VSM, Chief of Personnel on 14 Mar 18. The new website is hosted as microsite of the Indian Navy website and is available at <https://www.indiannavy.nic.in/inpa>. M/s Weiden and Kennedy, which is an advertising agency, voluntarily undertook the design of the website as part of initiative to support armed forces veterans. M/s Silver Touch undertook the development of the website and developed the interface with Monster.com.

14. In order to enhance the placement opportunities for naval veterans and to provide career services at discounted rate, a tie up with Monster.com has been established. As part of the arrangement, users of INPA website are also registered in Monster.com. Further, Monster.com shares the job vacancies with INPA website, which will be visible to the users when they log in. Monster.com also provides resume preparation services at discounted rates and career tips free of cost for INPA users. In order to educate INPA users on various essential soft skills, online soft skill training module prepared by Wadhwani Foundation for Armed Forces Veterans has also been hosted on the INPA website.

15. The new website has replaced the old INPA website ([www.inpa.net.in](http://www.inpa.net.in)) set up in 2006. All users of the old website have been migrated to the new website. However, users of the old website will be required to update their profile in the new website after logging in using their email id registered with the old website.

## ECHS

[Back to Index](#)

16. Ex-Servicemen Contributory Health Scheme (ECHS) was launched on 01 Apr 2003. The Scheme aims to provide quality healthcare to Ex-Servicemen pensioners and dependents through a network of ECHS Polyclinics, Service medical facilities and Civil empanelled/ Govt Hospitals spread across the country. The Govt had initially sanctioned Central Organisation ECHS, 13 Regional Centres and 227 Polyclinics. This was expanded in Oct 2010, with 15 more Regional Centres and 199 additional polyclinics being added to it.

**NAVY CARES FOR ITS VETERANS**

# NAVY FOR LIFE AND BEYOND

All 28 Regional Centres are fully operational. Out of the 426 Polyclinics, 423 have been operationalised. The following recent developments / improvements have taken place in the ECHS functioning:-

- (a) Polyclinic at Shahdara in East Delhi was commissioned on 12 Aug 17.
- (b) The Commanding Officer, INHS Navjivani has taken over duties of SEMO for Polyclinics at Kanhangad and Iratty.
- (c) A Defence Institutional Complex in all districts is being planned. This will include a URC, ECHS Polyclinic, Institute, Sainik Aramghar (Rest House) and Zila Sainik Board for use by all ESM. Such complex has been approved for Faridabad as of now.
- (d) A three days course for OiC Polyclinic is being worked out so that they can provide better service to ESM.
- (e) CGHS 2010 rates for Mumbai were revised to Delhi 2014 CGHS rates in Apr 17. However, as these rates were not acceptable to hospitals at Mumbai, cancellation order has been issued for directive issued in Apr 17.
- (f) **Case for Additional ECHS Polyclinics under IN.** A case for eight additional polyclinics has been taken up with Central Organisation, ECHS/MoD for inclusion in Phase-III expansion of ECHS. These ECHS polyclinics are being planned for Ambernath, Navi Mumbai, Cuttack, Keonjhar, Rourkela, Baripada, Bhadrak and Chalakudy.
- (g) **Empanelment of Hospitals.** Recently many reputed hospitals have been empanelled with ECHS at Mumbai/Kochi/Vizag. These include SLRaheja Hospital (Mumbai), Fortis Hospital Ltd (Mumbai), Hiranandani Hospitals (Navi Mumbai), Apollo Hospital Enterprise Ltd (Navi Mumbai), Wockhardt Hospital Ltd (Thane) and Fortis Hospital Ltd (Kalyan) at Mumbai. As on date, RC Mumbai, RC Visakhapatnam and RC Kochi have 24 (Twenty four), 17 (Seventeen) and 96 (Ninety six) empanelled hospitals respectively. As on 25 Dec 17, 2656 medical facilities have been empanelled with ECHS after Gol sanction.

17. **Review of Policy of Waivers/Sanction On-Line Bill Processing.** A revised advisory has been issued by Central Organisation letter no B/49770/AG/ECHS dated 12 Sep 17 regarding waiver/ sanction at Central Organisation, ECHS. Henceforth, all cases pertaining to waiver/ sanction should be forwarded to Central Organisation, ECHS with a brief summary of case by JD (HS) justifying the case, highlighting the relevant medical reasons/ points duly recommended by Director Regional Centre with reasons/ justification.

# NAVY FOR LIFE AND BEYOND

18. **ECHS Smart Card**. The online application system was inaugurated on 14 Jan 18 on Veteran's Day. ECHS applicants will now have to apply online on ECHS website [www.echs.gov.in](http://www.echs.gov.in). The physical submission of application has been stopped. Salient features are as follows:-

- (a) New card will have to be collected from the office of respective Station HQs.
- (b) Photo specifications for Smart Card have been simplified as follows:-
  - (i) Front facing passport size colour photograph
  - (ii) Photo should not be more than six months old
  - (iii) Background to be plain white
- (c) Self-declaration to be done online as per proforma. Accordingly, there is no requirement of uploading following documents:-
  - (i) Affidavit regarding dependents.
  - (ii) Discharge/ Service Book
  - (iii) Part II orders for adding dependents
  - (iv) Birth Certificate of the dependents
- (d) Assistance, if required, may be sought on the following numbers:-
  - (i) 7703818578
  - (ii) 7701976194
  - (iii) 8448086481

19. **Empanelment of Prosthetic Centers of Ottobock and Endolite**. Prosthetic Centers of Ottobock and Endolite have been empanelled with ECHS. The guidelines have been framed for prescription, empanelment, rates for repair and issue of prosthesis and mobility appliances by the empanelled prosthesis centers of Ottobock and Endolite. The detail information is available on ECHS website [www.echs.gov.in](http://www.echs.gov.in).

20. **ECHS Contribution**. All serving personnel contribute towards their ECHS membership according to their rank from their retirement benefits. This one time contribution has been increased for personnel retiring w.e.f. 29 Dec 17 as follows vide Gol letter No. 22D(04)/2010/WE/D(Res-I) dated 29 Dec 17:-

<u>Ser</u>	<u>Category</u>	<u>Revised One time Contribution</u>	<u>Ward Entitlement</u>
(a)	Recruit to Havs & equivalent in Navy & AF	Rs. 30,000/-	General
(b)	Nb Sub/Sub/Sub Maj or equivalent in Navy & AF (including Hony Nb Sub/MACP Nb Sub and Hony Lt/Capt)	Rs. 67,000/-	Semi Private

# NAVY FOR LIFE AND BEYOND

10

(c)	All Officers	Rs. 1,20,000/-	Private
(Arrears are not to be paid by personnel who retired prior 29 Dec 17)			

21. **Certificate of Disability.** The format of disability certificate has been revised. It is available on [www.echs.gov.in](http://www.echs.gov.in). The certificate is applicable for Ex-Servicemen and their dependents. The certificate is to be issued by a service hospital to its dependent clientele (Civil doctors issuing / signing the ibid certificate is not desirable). The revised certificate is intended for following purpose:-

- (a) Disability certificate under Persons with Disability (PWD)Act-1995.
- (b) Certificate for issue of ECHS White Cards.

22. **New Polyclinics.** A case has been taken up with GoI (MoD) to upgrade/ downgrade Polyclinics besides opening of 102 new polyclinics. With new polyclinics, ECHS will have pan India coverage of 62% districts in the country as against 49% at present.

23. **Revised Income Criteria for Dependents.** Post implementation of the 7<sup>th</sup> Pay Commission and revision of income criteria for dependency of family, the income criteria for ECHS dependency has been revised to Rs 9000/- plus amount of Dearness Relief on the basic pension.

24. **ECHS Website.** All information regarding ECHS, including list of empanelled facilities, forms for membership and latest policies etc are available on [www.echs.gov.in](http://www.echs.gov.in)

**DGR News**

[Back to Index](#)

25. **Employment Opportunity for Defence Personnel for Appointment As Service Provider for Company Owned Company Operated Retail Outlets.** Employment opportunity is offered by Ministry of P&NG for ESM Officers and JCOs wherein Company Owned Company Operated (COCO) retail outlets of the Oil Marketing Companies like IOCL, HPCL, BPCL and MRPL are offered to Defence candidates on a contract basis for a period of three years. Until 2016, this scheme was open to only ESM Officers and the names were sponsored by DGR, however, with the new guidelines issued by Oil Marketing Companies in 2017, JCOs and equivalent have also become eligible for this scheme and their names can be sponsored by ZSB/RSB. The eligibility criteria are as under.

## **For Officers**

- (a) Should be an ESM as per laid down definition.
- (b) Should be below 60 years of age at the time of sponsorship and be registered with DGR under General Employment scheme/ RSB/ZSB as per their policy for

## NAVY CARES FOR ITS VETERANS

providing employment.

- (c) Minimum 10<sup>th</sup> pass (Examination conducted by a recognized Board/ School).
- (d) Should not have availed any other benefit from DGR/RSB/ZSB earlier.
- (e) Should be able to provide Bank Guarantee as per Oil Company requirement at the time of selection.

### **For JCOs**

- (a) Should be below 60 years of the age at the time of sponsorship and be registered with RSB/ZSB.
- (b) Minimum 10<sup>th</sup> pass (Examination conducted by a recognized Board/ School).
- (c) Should not have availed any other benefit from DGR/RSB/ZSB earlier.
- (d) Should be able to provide Bank Guarantee as per Oil Company requirement.
- (e) Havildar's (Hony Naib Subedar) & equivalent ranks will not be eligible for the said scheme in accordance with paragraph 178(b) of Defence Service Regulations, Vol 1.

**Note:** Details available on [www.dgrindia.com./](http://www.dgrindia.com/)DGR letter 1422/dgr/se-2/coco/gen

26. **Reservation in Group B and C Posts.** Consequent to the merger of Group "D" posts with Group "C" posts and up-gradation of some Group "C" posts to Group "B" posts as a result of the implementation of the VI<sup>th</sup> CPC by the GOI, a case has been taken up with the Govt regarding grant of 10% reservation in Group 'B' posts and increase in reservation to 20% in Group "C" posts for ESM. The case is under consideration and decision is awaited.

**KSB News**

[Back to Index](#)

27. **Enhancement in the Rate of Special Pension to Blinded ESM under AO 606/75.** GOI/ MoD has amended letter No. 12-SB(8)/52- 2001/958/D(Res) dated 16 Nov, 2001 and has enhanced the Special Pension to Blinded ESM from Rs. 500/- pm to Rs. 4000/- per month with effect from Jun 2017.

Reference: GOI/ Ministry of Defence letter No 10(12)/2016/FIN/PEN dated 05 Jun 17.

## Canteen News

## Backto Index

28. **Doing Away with Combined Liquor cum Grocery Canteen Smart Cards.** After due consideration of queries and feedback received from the environment, the competent authority has directed to implement the following points while changing from combined card to separate liquor and grocery cards:-

- (a) Combined liquor cum grocery cards issued so far will remain valid till 31 Mar 18.
- (b) All ESM, holding combined cards, should apply for issue of separate grocery and liquor cards and aim to obtain the same by due date.
- (c) Combined cards will not be valid w.e.f 01 Apr 18.
- (d) Henceforth no combined card application will be accepted by SCPL.
- (e) Separate application form should be forwarded by the ESM for issue of grocery and liquor cards.
- (f) Application forms received by SCPL for issue of combined cards will be treated as application for liquor card. Only liquor card will be issued based on that form. The affected ESM should apply separately for grocery card.

29. **Special Sanction to Veernaris for Purchase of Four Wheelers through CSD.** Widows of martyrs declared “Battle Casualty “who had not rendered qualifying service, were not entitled for purchase of four wheelers through CSD. DDGCS, in consultation with the Service Headquarters examined the matter, wherein it was recommended that policy for grant of special sanction to Veernaris for purchase of four wheelers through CSD be considered for implementation. A special sanction has now been accorded to veernaris for purchase of four wheelers through CSD once in their life time.

## INBA NEWS

## Backto Index

30. **Annual Contribution by the Services to Armed Forces Flag Day Fund (AFFDF).** Services contribute annually Rs. 10Cr to AFFDF in the ratio of 85:5:10 by Armed, Navy and Air Force. The income from the fund is used for the welfare and rehabilitation of ESM,veernaris and their dependents. Financial assistance is provided in the form of Penury Grant to non- pensioners, Children’s Education Grant, Daughter’s Marriage Grant, Funeral Grant, Orphan Grant etc. The Penury Grant has been enhanced to Rs 4000 pm from Rs 1000 pm.

31. **PRDIES.** NGIF insures the pensioners for an amount of Rs 5 lakh (sailors) / Rs 10 lakh (officers) by levying an appropriate one time premium. The insurance cover is available for a term of 30 years after retirement or 75 years of age, whichever is earlier.

[\*\*WelfareNews\*\*](#)

[\*\*Back to Index\*\*](#)

32. **Procedure for Recording of Amendments in Date of Birth/ Name/ Permanent Address by Naval ESM.** The amended procedure is as follows:-

(a) Procedure to incorporate “Change of Address” by Naval ESM in his Discharge Book is as follows :-

<b>Sr no</b>	<b>Description</b>	<b>Condition</b>
(i)	Water Bill	
(ii)	Telephone Bill (land line or post-paid mobile bill)	A least two bills are required – one bill each of current and previous years
(iii)	Electricity Bill	
(iv)	Bank Statement for last one year / copy of bank passbook of running bank account.	(a) Statement / passbook of accounts with Public Sector Bank will only be accepted.  (b) The bank statement / passbook copy should highlight transaction
(v)	Income tax assessment order for current assessment year.	
(vi)	Voters Identity Card issued by Election Commission.	
(vii)	Current and valid Ration card of applicant.	If only ration card is submitted, it should be accompanied by atleast one more proof of address listed here.
(viii)	In case of minors, attested copies of the first and last page of passport of parents.	The copies should clearly indicate relevant details and photograph of passport holder.
(ix)	Aadhar Card	Attach one more proof of address listed here, if the date of issue of the Aadhar Card is less than one year from the date of application.
(x)	Registered Rent Agreement for a period of more than one year.	

(b) A NAVPEN order to the effect of change of address will be issued. The copies of the NAVPEN order (equivalent to Part II Order issued by Record Offices of Army) will be forwarded to concerned Zila Sainik Board. Copy of NAVPEN order will also be forwarded to both the old and new address of the applicant.

# NAVY FOR LIFE AND BEYOND

14

(c) **Verification and Endorsement of Amendment.** The application will be sent to concerned ZSB along with NAVPEN Order and the original Documentary Proof and original Discharge Book. ZSB is to verify the documentary proof and endorse the change of address in the original Discharge Book.

33. **Procedure for Recording Change/ Inclusion of Date of Birth and Change of Name.** The procedure to be followed for recording change/ inclusion of date of birth and change of name in the original Discharge Book in respect of Naval ESM is elaborated in the succeeding paragraphs.

(a) **Application for Recording Amendment.** The ESM is to submit an application to NAVPEN through the concerned ZSB seeking to record the new/ amendment detail in Discharge Book. The ZSB is required to forward the application to NAVPEN.

(b) **Original Discharge Book.** The original Discharge Book is to be retained by applicant and not forwarded along with application.

(c) **Documentary Proof.** The applicant should attach certified copies of the documents as applicable:-

<b><u>Ser</u></b>	<b><u>Description</u></b>	<b><u>Condition</u></b>
(i)	Birth Certificate issued by a Municipal Authority or any office authorised to issue Birth and Death Certificate by the Registrar of Births and Deaths.	Mandatory if the person in respect of whom the application is forwarded is born on or after 26 Jan 89.
(ii)	School Leaving Certificate/ Secondary School Leaving Certificate of recognised boards from the school last attended by the applicant or any other recognised educational institution.	
(iii)	Affidavit sworn before a Magistrate / Notary stating state/ place of birth as per the specimen at Appendix A.	Applicable only in respect of illiterate or semi- illiterate dependents of applicant.

(d) **Change of Name (Major and Minor).**

<b><u>Ser</u></b>	<b><u>Description</u></b>	<b><u>Condition</u></b>
(i)	Publish change of name in Gazette of India Part IV and submit duly attested printed matter.	
(ii)	Advertise change of name in one daily newspaper and submit duly attested printed matter.	In case of minors, the advertisement for change of name in one daily newspaper is to be done by one of the parents.

**NAVY CARES FOR ITS VETERANS**

# NAVY FOR LIFE AND BEYOND

15

(iii)	Submit an affidavit duly attested by First Class Magistrate/ Notary / Oath Commissioner.	
-------	--	--

## 34. Enhancement of Monetary Allowances Attached to the Post Independence Gallantry Awards.

MoD vide notification No 3(37)/2017/D( Cer) dated 16 Nov 17 amended earlier MoD notification 3(6)/93/D( Cer) dated 31 Jan 95 regarding monetary allowance to the post-Independence gallantry awardees. The Ministry has conveyed enhanced payment of monetary allowance at the following rates to all receipts, irrespective of rank and income, of the following Post-Independence gallantry awards, with effect from 01 Aug 17:-

Ser	Gallantry Awards	Existing rate of Monetary Allowances (Rs per month)	Revised rate of Monetary Allowances (Rs per month)
(a)	Param Vir Chakra (PVC)	10,000	20,000
(b)	Ashoka Chakra (AC)	6,000	12,000
(c)	Maha Vir Chakra (MVC)	5,000	10,000
(d)	Kirti Chakra (KC)	4,500	9,000
(e)	Vir Chakra (VrC)	35,00	7,000
(f)	Shaurya Chakra (SC)	3,000	6,000
(g)	Sena/Nao Sena/Vayu Sena Medal (Gallantry)	1,000	2,000

35. The allowances shall be admissible to the recipient of the award and on his death to his widow lawfully married by a valid ceremony. Ordinarily, the widow who was first married shall receive the allowance but with the special sanction of the Govt the allowances may be divided equally between the lawful widows of recipient. When the award has been made posthumously to a bachelor, the monetary allowances shall be paid to his father or mother, and in case the posthumous awardee was a widower, the allowance shall be paid to his son below 18 years or unmarried daughter as the case may be. Each bar to the decoration will carry the same amount of monetary allowance as admissible to the original award. The monthly monetary allowance will be paid in respect of all gallantry awards received by an individual. Payments, if any, already made for the period beyond the date of issue of this letter will be adjusted against the payment due under this letter.

## 36. Inter-se Priority for Reservation /Preference to the Wards of Armed forces Personnel by States/UTs for Admission to Medical/Professional/Non- Professional Courses.

In supersession of all the previous letters issued on the subject, the competent authority has approved the following priorities for reservations or preferences to the wards of Armed Forces personnel by States/UTs/Central /State Universities/Autonomous Institutions for admission in medical/professional/ non-professional courses:-

Ser	Priority	Eligibility
-----	----------	-------------

**NAVY CARES FOR ITS VETERANS**

# NAVY FOR LIFE AND BEYOND

16

(a)	Priority –I	Widows/Wards of Defence personnel killed in action
(b)	Priority – II	Wards of Disabled in action and <b>boarded out</b> from service.
(c)	Priority –III	Widows/Wards of Defence personnel who died while in service with death attributable to military service.
(d)	Priority –IV	Wards of disabled in service and <b>boarded out</b> with disability attributable to military service.
(e)	Priority –V	Wards of ESM and serving personnel who are in receipt of Gallantry Awards:- (i) Param Vir Chakra (ii) Ashok Chakra (iii) Sarvottam Yudh Seva Medal (iv) Maha Vir Chakra (v) Kirti Chakra (vi) Uttam Yudh Seva Medal (vii) Vir Chakra (viii) Shaurya Chakra (ix) Yudh Seva Medal (x) Sena, Nau Sena, Vayu Sena Medal (xi) Mention-in-Despatches
(f)	Priority - VI	Wards of Ex-Servicemen.
(g)	Priority -VII	Wives of : (i) Defence personnel disabled in action and boarded out from service. (ii) Defence personnel disabled in service and boarded out with disability attributable to military service. (iii) Ex-servicemen and serving personnel who are in receipt of Gallantry Awards
(f)	Priority- VIII	Wards of Serving Personnel
(g)	Priority -IX	Wives of Serving Personnel

**Authority:** MoD letter No6(1)/2017/D (res-II) dated 30 Nov 17

**Pension Related Issues**

**Back to Index**

37. **Grant of Disability Element to Armed Forces Personnel.** Govt vide letter no 16(05)/2008/D(Pension/Policy dated 19 May 17 has intimated the grant of disability pension to all personnel retired prematurely/voluntarily prior to 01 Jan 2006 provided that:-

- (a) The officer/sailor was suffering from disability and it was attributable/aggravated by Naval Service at the time of retirement.
- (b) The assessed disability was 20% and above.

**NAVY CARES FOR ITS VETERANS**

# NAVY FOR LIFE AND BEYOND

17

(c) The individual is still suffering from said/same disability and should be assessed 20% or more on the date of issue of this letter i.e 19 May 17.

38. Personnel who meet the criteria as stated at para above are requested to submit their claim along with medical documents to NAVPEN for further action.

**39. Eligibility of Widowed/ Divorced Daughter for Grant of Family Pension**

**Clarification.** The provision for grant of family pension to a widowed/divorced daughter beyond the age 25 years has been made vide Gol, Ministry of Personnel, P.G. & Pensions, Department of Pension & Pensioners Welfare OM No 1/19/03-P&PW (E) dated 25 Aug 2004 circulated vide Gol MoD letter no 878/A/D(Pen/Sers)/04 dated 21 Sep 2004 applying the same provision to the Armed Forces Personnel.

40. it has been clarified vide Govt of India, Ministry of Personnel, P.G & Pensioners, Departments of Pension & Pensioners Welfare OM No 1/13/09-P&PW (E) dated 11 Sep 2013 circulated vide MoD ID No 1(9)/2013/D( Pen/Pol) dated 16 Sep 15 , the family pension is payable to the children as they are considered to be dependents on the Govt servant/pensioner or his/her spouse. A child who is not earning equal to or more than the sum of minimum family pension and dearness relief thereon is considered to be dependent on his/ her parents. Therefore, only those children who are dependent and meet other conditions of eligibility for family pension at the time of death of the Govt servant of his/her spouse, whichever is later, are eligible for family pension. If two or more children are eligible for family pension at that time, family pension will be payable to each child on his/ her turn provided he/she is still eligible for family pension when the turn comes. Accordingly, divorced daughter who fulfill other conditions are eligible for family pension if a decree of divorce had been issued by the competent court during the life time of at least one of the parents.

41. Grievances were being received from various quarters that the divorces proceedings are a long drawn procedure which take many years before attaining finality. There are many cases in which the divorce proceedings of a daughter of Govt employee/ pensioner had been instituted in the competent court during the life of one or both Govt employee/ pensioner & spouse, but none of them was alive by the time the decree of divorce was granted by the competent authority.

42. The matter has been examined at MoD and it has been decided that the clarification "grant family pension to a divorced daughter in such cases where the divorces proceeding had been filed in a competent court during the life time of the employee/ pensioner or his /her spouse but divorce took place after their death provided the claimant fulfils all other conditions for grant of family pension. In such cases, the family pension will commence from the date of divorce" given by Government of India, Ministry of Personnel', P.G. & Pensions,' Department of Pension & Pensioners Welfare vide OM No 1/13/09- P&PW (E) dated 19 Jul 2017 would also apply mutatis mutandis to divorced daughters of Armed Forces personnel.

# NAVY FOR LIFE AND BEYOND

**Authority:-** Ministry of Finance Note ID No 01(09)/2015/Fin/Pen dated 17 Oct 17.

43. **ADHAAR Seeding Project.** Aadhaar numbers of all Naval ESM are being seeded into the Records at NAVPEN. This will facilitate the ESM in availing direct benefit transfer schemes of the Government, both by the Centre and State. Veterans who have not updated their Aadhaar details with NAVPEN are requested to e-mail their Aadhaar details to [navpen-navy@nic.in](mailto:navpen-navy@nic.in) in the following format:-

(a)	Type of Pension:- Service / Family/ Disability
(b)	Name of Naval Pensioner
(c)	Personal No.
(d)	Rank
(e)	Aadhaar No. of the Pensioner
(f)	Name of the Family Pensioner
(g)	Relationship with the Pensioner
(h)	Aadhaar No. of the Family Pensioner
(i)	Address
(j)	Phone No.
(l)	Mobile No.
(m)	Email Id
(n)	Name of the Bank
(p)	Branch
(q)	Bank Account of the Pensioner

44. **Digital Life Certificate.** The Government has instituted a system of Digital Life Certificate for pensioners using Aadhaar Card. Under this system, pensioners may submit their Life Certificate digitally from the nearest Citizen Service Centre/ Banks/ Post Office having biometric devices.

45. **Opening of Naval Pension Processing Cell at PNB.** Punjab National Bank has opened an exclusive Naval Pension Processing Cell, which is co-located with NAVPEN. This will provide faster services & crediting of dues to naval pensioners banking with PNB.

46. **Indian Navy Seventh CPC Pension Revision Cell for Retired Sailors.** The revision of pension for naval sailors who have retired on or after 01.01.2016 is being undertaken at NAVPEN in accordance to guidelines promulgated vide PCDA (P), Allahabad Circular No. 584. All ex-sailors (retired on or after 01.01.2016) are required to forward two ink signed copies of Option Form (available for download under Downloads/ Sailor section of this website). An advisory in this regard is also available at the Downloads / Sailor section of this website.

# NAVY FOR LIFE AND BEYOND

19

## IMPORTANT CONTACT DETAILS

[Back to Index](#)

<b><u>DIRECTORATE OF ESM AFFAIRS (DESA)</u></b>	
TELE NO.	011-24121068, 24102305
TOLL FREE NO.	1800-113-999
FAX	011- 26880943, 24121068, 26881019
E-MAIL ID	<a href="mailto:desa@navy.gov.in">desa@navy.gov.in</a>
<b><u>RELEASE CENTRE (NAV PEN)</u></b>	
TELE NO.	022-25075449/50
FAX	022-25564823
E-MAIL ID	<a href="mailto:releasecentre@gmail.com">releasecentre@gmail.com</a>
<b><u>NAVAL PENSION OFFICE (NAV PEN)</u></b>	
TELE NO	022-25075455, 022-25075620, 1800-220-560 (Toll Free)
FAX	022-25075653
E-MAIL ID	<a href="mailto:navpen-navy@nic.in">navpen-navy@nic.in</a>
<b><u>INDIAN NAVAL BENEVOLENT ASSOCIATION (INBA)</u></b>	
TELE NO	011- 23093781
FAX	011- 23013656
E-MAIL ID	<a href="mailto:dnpf-navy@nic.in">dnpf-navy@nic.in</a>
<b><u>ECHS</u></b>	
TELE NO	011-25684946, 24101319
HELP LINE NO	080-43004300
TOLL FREE	1800- 114- 115
E-MAIL ID	<a href="mailto:echsdelhi@navy.gov.in">echsdelhi@navy.gov.in</a>

## SOME IMPORTANT WEBSITES

[Back to Index](#)

1. **Indian Navy Website ([www.indiannavy.nic.in](http://www.indiannavy.nic.in))**. This is the official website of Indian Navy. It provides vision document of Indian Navy. All information of relevance to veterans is hosted in the website under “Personnel” section of the website. It provides links to all other naval agencies.
2. **DGR Website ([www.dgrindia.com](http://www.dgrindia.com))**. This website is maintained by the Director General Resettlement and contains valuable information regarding resettlement opportunity, employment assistance provided to ESM, various Forms, and News updates from the KendriyaSainikBoard(KSB).
3. **Ministry Of Defence ([www.mod.nic.in](http://www.mod.nic.in))**. This is official website of Ministry of Defence, which provides all MoD/GoI orders/circulars and publications which are useful to ESM for eg ‘Sainik Samachar’.
4. **Ministry of Personnel ([www.persmin.nic.in](http://www.persmin.nic.in))**. The Website of Ministry of Personnel, Public Grievances and Pensions.
5. **PCDA Allahabad ([www.pcdapension.nic.in](http://www.pcdapension.nic.in))**. The Website of the Principal Controller of Defence Accounts (Pensions), Drupadi Ghat, Allahabad. E-mail id of PDCA is also mentioned below; personnel can directly send e-mail to CDA regarding their grievances.
6. **PCDA Navy ([www.pcdanavy.nic.in](http://www.pcdanavy.nic.in))**. This site provides information regarding latest orders/circulars of pensioners. They can be contacted for pending claims regarding revision of pension and TA/DA claims etc.
7. **Indian Naval Placement Agency ([www.indiannavy.nic.in/inpa](http://www.indiannavy.nic.in/inpa))**. Indian Naval Placement Agency site provides job assistance to all ex-naval personnel including widows. This site provides job information to all ESM including those who are not the members of INPA.
8. **Naval Children School ([www.nesnavy.com](http://www.nesnavy.com))**. This is official site of Navy Children School. You can visit this site for career options, counselling, admission, etc.
9. **Canteen Stores Department ([www.csdindia.com](http://www.csdindia.com))**. All important information in respect of Canteen Stores Department like revised monetary limits, authority letter regarding purchase of car by PBOR, CSD bulletin, AFD item list depot wise are available on this site.

# NAVY FOR LIFE AND BEYOND

21

10. **Naval Recruitment** ([www.joinindiannavy.nic.in](http://www.joinindiannavy.nic.in)). This site provides detailed information about various entries in Navy, recruitment criteria, eligibility, and contact information of DMPR for Officers and Sailors entries.
11. **ECHS Website** ([www.echs.gov.in](http://www.echs.gov.in)). This webpage of Ex-servicemen Contributory Scheme provides information about ECHS policy letter, list of polyclinics, FAQ, guide lines for ECHS members.
12. **Air Force – Navy Housing Board** ([www.afnhb.org](http://www.afnhb.org)). This official website provides details of AFNHB schemes, demand survey, updated reports on housing projects etc.
13. **Pension Information** ([www.pensionersportal.gov.in](http://www.pensionersportal.gov.in)). This site provides important information about pensions.
14. **Naval Pay Office** (<https://navypay.gov.in>). This is Website of the Naval Pay Office. After logging in you can communicate with Naval Pay Office and find all forms/information related to pay, perks and other entitlements.
15. **Pension Grievances** ([www.pensionportal.gov.in](http://www.pensionportal.gov.in)). Information related to grievances of pensioners is hosted on this website. CPENGRAMS (Centralised Pensionary Grievances Redressal and Monitoring System) is also hosted on this site.

[Back to Index](#)

**Published by**

Directorate of Ex-Servicemen Affairs  
Integrated Headquarters Ministry of Defence (Navy)  
6<sup>th</sup> Floor, ChanakyaBhawan, Chanakyapuri  
New Delhi – 110 021

**Disclaimer**

Details provided in this document are for information purpose only.

**NAVY CARES FOR ITS VETERANS**